

Shawnee Lewis

Medical Assistant/CNA

Broomfield, CO
shawnee.lewis70@gmail.com - 720-309-2962

Experience in implementations of healthcare information and EMR systems. Specifically Allscripts Enterprise EMR Successfully trained multiple sites, (16) on electronic health records. Exceptional customer service, Medical assisting duties- taking vitals, EKG, PFT, audiograms, peak flows, throat and strep cultures, urinalysis, ear lavages, autoclaving instruments, ordering and stocking supplies, typing, filing, answering phones and making appointments, scheduling surgeries, billing, referrals, ICD 9, scheduling surgeries, orderind and dispensing medications as ordered by the doctor, rooming patients, administering injections, checking in patients, assisting in Minor surgical procedures, blood draws and removing staples and sutures.

WORK EXPERIENCE

Sales Associate/Cashier

New Era Sales - Denver, CO - July 2014 to Present

Responsibilities

I print sku 's and put them in the catalogs. Inventory, take customers orders, answer phones.

Medical Assistant

New West Physicians - Evergreen, CO - December 2006 to May 2013

Medical assistant duties- taking vitals, rooming patients, assisting in minor surgical procedures, EKG, PFT, peak flows, audiograms, administering injections, drawing blood, autoclaving, ordering and stocking supplies, answering phones and making patient appointments, referrals, ICD9 codes, staple and suture removal.

Medical Assistant/Office Manager/Limited scope technologist

Dr. Keith A. Naftulin - Littleton, CO - June 2003 to May 2006

Scheduled surgeries, made patient appointments, called reps for medications, ordered and stocked supplies, filed patient records, took x-rays, cleaned and maintained x-ray processor, draw blood, took vitals, dispensed medications, made molds for orthotics, casted patients feet and legs, assisted in Minor procedures, autoclaving and removed staples and sutures.

Medical assistant / Limited Scope Technologist

WSI / Concentra medical center - Golden, CO - September 2002 to March 2003

Work care injury's, physical's, urine and hair drug screens, vital signs, blood draws, injections, x-rays, audiograms, EKG's, breath and alcohol testing, assisting in minor surgical procedures, dispensing medications and autoclaving.

EDUCATION

CNA

Ann Rose school of nursing - Westminster, CO
2014 to 2014

Drug screening, eScreen123, BAT

Concentra - Golden, CO

2002 to 2002

phelbotomy/IV certified

Emily Griffith - Denver, CO

2000 to 2000

Associates of applied science in Radiologic technologist

Red Rocks Community college - Lakewood, CO

1996 to 1998

ADDITIONAL INFORMATION

CPR certified expires 10/2014