

# Ricardo Herrera-Trujillo

## Well organized and Hard Working Individual

Denver, CO

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- Highly Skilled at relationship building with clients and across organizations and teams; exceptional presenting, and interpersonal communication skills
  - Well versed in all phases of development, including client communication, analyzing the requirements and providing appropriate solutions
  - High-energy, confident professional with an infectious enthusiasm for technology.
  - Creative, resourceful and flexible, able to adapt to changing priorities and maintain a positive attitude and strong work ethic.
  - An experienced supervisor and trainer; able to explain information clearly, recognize excellence in individuals, and inspire team members to achieve their potential while working toward common goals
- Authorized to work in the US for any employer

### WORK EXPERIENCE

#### **Staffing Agent**

Action Staffing Solutions - Denver, CO - May 2015 to Present

##### Responsibilities

A mixture of events that I am called up on. Then I am given a role based on what they need and such usually it's something with assisting the fans of the shows I am assigned to. Ensuring the line moves as fast and smooth as possible.

##### Skills Used

Being able to work by myself with little to no supervision needed.

#### **Butcher**

Abbarotes La herradura - Denver, CO - April 2014 to September 2015

Responsible for cutting and preparing the meat in a clean and well manired way to ensure each client had the best expirience as I interacted with them.

#### **Grill Cook**

Chipotle - Denver, CO - September 2014 to January 2015

In charge of Grill and prep to ensure the produce stayed clean and everything was well done ensuring the best costumer service. Ensuring that I talk with them and build relationships with them as well as co workers.

### EDUCATION

#### **Criminal Theory**

Denver University: Boulder - Boulder, CO

2015 to 2015

Manual High School - Denver, CO

2011 to 2015

**BS in Computer Science, Computer networking**

Community College of Denver - Denver, CO

2015

**SKILLS**

Dealing with stressful situations, MS Office expertise (Word, Excel, Outlook, PowerPoint, Access), Strong Organization Skills, Analytical skills: Good logical problem-solver, Capable of working in a team and without supervision, Bilingual( Spanish, English)

**AWARDS**

**Full Time Grill**

December 2015

12/10/2014 Being on time each and every day never later would start work right away even if I was early working my hardest from start to finish. Within 4 days of working for chipotle was appointed to full time grill and was working unsupervised.