

Dominique Williams

Denver, CO
misslovely.dw@gmail.com - 7206289458

WORK EXPERIENCE

Community Support Worker

Regis University - Denver, CO - September 2009 to May 2014

Responsibilities

Provided daily meals to local shelters for approximately 300 Metro Denver residents

Accomplishments

Within the four years of working with this organization I was able to successfully combat starvation in the Denver metro area

Skills Used

Team work, strong communication skills and close attention to details

Fundraiser

Regis University - Denver, CO - September 2009 to July 2012

Responsibilities

Communicated with alumni, faculty and university staff members to raise funds for scholarships and campus organizations

Accomplishments

Personally raised \$40,000 and regularly recognized as a top caller

Skills Used

Strong customer service and communication skills, both written and oral. Excellent reasoning and problem solving abilities.

Laboratory Assistant

Regis University - Denver, CO - September 2010 to May 2011

Responsibilities

Managed laboratory equipment and prepared class materials twice a week for four freshman biology classes

Accomplishments

As a lab assistant each laboratory I was responsible for was conducted safely

Skills Used

General lab techniques such as Experimental design, Data Analysis, Preparation of solutions, Pipetting. Close attention to detail and working well under pressure,

EDUCATION

BA in Biology

Regis University - Denver, CO
2009 to 2014

SKILLS

Proficient with Microsoft Word, Excel, PowerPoint and Adobe Photoshop. Excellent communication skills both oral and written. 45 wpm Typist. Exceptional experience with general laboratory equipment and procedures. Sufficient experience with Molecular biology laboratory applications and equipment. Acceptable experience with chemical laboratory applications