

Fale Porter

Thornton, CO

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Light Assembling/ Warehouse. Packing

Authorized to work in the US for any employer

WORK EXPERIENCE

Assembler/Production QC

Otterbox - Frederick, CO - June 2014 to April 2015

Responsibilities

Did QC in the back in shipping warehouse.

Checked products that were being shipped out to clients. Fixed problems with products and logged them in daily into computer. Also when slow helped out on the production lines.

Accomplishments

Making sure Quality products were being shipped out to clients.

Skills Used

Teamwork, Flexibility, Problem solving, Dependability,

Assembler

Otterbox - Frederick, CO - April 2013 to December 2013

Responsibilities

Assembled products coming on the line. Boxed finished products.. Also relabeled product sleeves if needed.

Accomplishments

being part of a team to get product out on time.

Skills Used

reliable, hard worker, teamwork, flexible.

Hand Inserter

EDS - Louisville, CO - February 1992 to August 2001

Responsibilities

Inserted mail into envelope and also added postage to mail. Cut sheets of card paper into postcard size to able postage too.

Accomplishments

Doing quality work and working together to get jobs done on time

Skills Used

Reliable, hard worker, willing to learn different job positions.

EDUCATION

Lennox high School - Lennox, CA
1979 to 1982