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Professional Objective:

Seeking a long term position with a reputable company that will enhance my organizational and technical skills.

Skills & Interest:

- Microsoft Word, Excel, PowerPoint
- Internet Explorer, Firefox, Chrome
- Self Motivated
- Quick Learner
- Dependable and reliable

Work Experience:

2014 – 2015 CareFree – Assembled awning packaged cut material to specs for build

2012 – 2014 Staples – Experience in warehouse unloading, stocking material, and assembly.

2008 - 2012 Parkview Terrace Apartments - Saturday and Sunday worked in the office showing vacant units, running credit and criminal background checks on all applicants, leaving all paperwork ready for the office Manager, Tuesday thru Friday responsible for maintenance and make-readies, emergency on-call Maintenance Rotation. Basic plumbing, electrical, and painting vacant units as needed.

2005 - 2008 Aramark Services Inc. - Set up and tear down and Cleanup of events/concerts, before and after events/concerts would begin.

Education

High School Diploma

In Technical Institute 2009 - 2010

3.5 Grade Point Average; Electronic Engineering

Deans List 2009 - 2010