

Cyris Wine

Sales Manager

Commerce City, CO
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To secure a position at a well respected company that will utilize my knowledge and skills to become an integral contributor to my team and the Company as a whole.

WORK EXPERIENCE

Sales Manager

NaturaLawn of America - August 2013 to September 2014

Represented company while making initial contact with potential clients to provide information requested on products and services

- Accurately relayed and delegated customer expectations to office and technicians to provide excellent service
- Raised company revenue by obtaining new clients and selling new products to existing clients
- Created sales reports and projections
- Solved critical issues with existing clients to maintain excellent customer relations

Research Assistant

National Renewable Energy Lab - Golden, CO - October 2012 to January 2014

Assisted with basic lab procedures and provided support as requested

- Helped with wiring of basic components of experimental equipment
- Documented analysis reports related to scheduled experiments

Lab Intern

- Compiled and organized all information obtained by researchers
- Maintained a clean and sterile environment

Lead Technician

NaturaLawn of America - April 2009 to August 2013

Managed crew in providing service that consistently exceeded customer expectations

- Performed duties promptly and efficiently as instructed by supervisor
- Problem solved customer issues and fixed any errors as necessary

Technician

NaturaLawn of America - June 2008 to April 2009

Provided quality service and perform all duties as instructed

- Worked as a part of a team and assured success of each member

Helper

NaturaLawn of America - March 2008 to June 2008

Supported technicians with any requested duty

EDUCATION

Associates of Science

Red Rocks Community College
2013

Computer Science and Information Technology
University of Denver

ADDITIONAL INFORMATION

Skills Profile

- Proficient in Microsoft Office
- Adept at computer troubleshooting and maintenance
- Experienced with wiring various electrical components
- Prioritizing multiple tasks for efficient time management
- Analytical thinking and researching skills
- Appropriate escalation skills
- Detail oriented
- Communicate easily with customers (both internal and external) and fellow team members
- Collaborative and energetic team member