



# Anthony Bailey

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Roanoke, VA 24012

(540)759-2770

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## SKILLS

- 4+ Years of forklift experience
- Above average computer skills
- Exceptional math comprehension
- Logic and critical thinking
- Rapid learner

## EDUCATION

### William Byrd High School

High School Diploma  
2000-2005

### Virginia Western Community College

General Studies  
2005-2006

## REFERENCES

Jason Butte  
(540) 983-1300

Chance Dean  
(540) 797-0413

Scott Kelley  
(540) 983-1300

## SUMMARY

General laborer with above average computer skills and 4+ years of forklift experience without incident. Enthusiastic and good communication skills, as well as refined logic and rapid learning. Higher than average math comprehension and quick decisiveness.

## EXPERIENCE

### Assembler/ Wiring Technician, Quality Manufacturing Roanoke, VA — 2014-Present

Responsibilities including, but not limited to, drilling, mounting equipment to, and wiring of panels and enclosures according to customer specifications, shipping and receiving duties, inventory, waste disposal, and cleaning.

### Assembler, Eaton

Roanoke, VA — 2013-2014

Responsible for the assembly of quality products used for commercial application. Additionally responsible for maintaining a clean and safe work environment.

### Accomplishments

- Participation in production improvement projects
- Influence on assembly process in order to reduce safety issues

### Weight Auditor, Eaton

Roanoke, VA — 2011-2013

Responsible for checking large pack orders with weight discrepancies and correction, logging error information and typing bills of lading, occasionally loading trucks with a sit-down forklift.

### Accomplishments

- Participation in the improvement of shipping dock procedures
- Wrote training manuals for the tracer and weight audit positions, as well as for UPS Worldship software.

### Stocker, Wal-Mart

Roanoke, VA — 2010-2011

Duties included stocking shelves with product neatly and efficiently, down stacking pallets according to aisle, unloading grocery truck with an electric pallet jack, and occasional maintenance.

