

Jill jackson

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WORK EXPERIENCE

Quality tech

PolyOne - McHenry, IL - July 2008 to Present

Responsibilities

Provide testing for various elastomer and polypropylene blends. I use Microsoft Office to enter test results and work with both the scientific staff as well as production. I am responsible for testing the physical properties of a variety of customized polypropylene blends including the molding of test plaques. I enter the test results on a QPM sheet and also have contact with the production staff if any trends are noted. I am responsible for data entry into the SAP material system and also release product for shipment. I keep test records both in hard copy and data entry as well as help maintain physical samples of product for retain.

Accomplishments

I am involved in the upkeep of sample retains on a daily basis for future reference. I have been involved during my companies transition from MXP to the current SAP system. I have taken part in Lean Six Sigma training as well as attaining a yellow belt in quality. I have been part of my companies transition to go paperless and converted documentation to Pay format for future reference.

Skills Used

I am familiar with Microsoft Office programming as well as SAP. I have the ability to read blueprints and gages. I can set up and offset molding machines.