

# STEFANO SERNA

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## SUMMARY

Hello i'm Stefano Serna an excellent machine operator with 2 years experience looking for an opportunity with a great company that offers room for advancement. I would like a company that appreciates hard work. I'm a great team player who can handle a fast paced work environment for long shifts. I'm comfortable wearing safety equipment, at my previous job I wore safety glasses an steel toe boots. I'm a smart, hard working, safety oriented individual. I can offer any company great work ethic with a great attitude.

## SKILLS

- Quick learner
- Ability to adapt
- Great communication skills
- Professional
- Dependable/On time

## WORK EXPERIENCE

**Machine Operator/Assembly, BAND-IT IDEX, 4799 Dahlia Street, Commerce City, CO**

September 2012 – April 2014

- Ran multiple machines producing metal clamps
- Performed set-ups an many change overs
- Used thickness calipers for checking product
- Used computer program Synergy to ensure quality
- Able to read engineer drawings
- Loaded an unloaded material using ceiling crane
- Packed up product according to customer needs
- Used manual an electric pallet jacks and forklifts
- Used many tools to perform machine maintenance
- Had to locate different parts to use and pack up
- Met all quality expectations
- Always wore safety glasses an followed safety guidelines
- Help co employees finish work/set-up machines
- Trained co employees to run machines
- Logged in an out of work orders to log parts and time taken
- Got all parts an orders ready to go into warehouse

**Manager/Tow truck driver, METRO TOWING, 5695 Quebec Street, Commerce City, CO**

Feburary 2010 - May 2012

- Performed maintenance on trucks
- Picked up checks/ handled cash from accounts
- Dispatched calls to drivers
- Logged in paperwork/hours for payroll
- Picked up cars/trucks transported for customer
- Performed tire changes and jumpstarts
- Changed batteries
- Drove for 8+ hours per day
- Got all cars towed in a timely manner

## EDUCATION

THE ACADEMY OF CHARTER SCHOOLS, High School Diploma, 2009