
ZACHARY PROKOTT

2760 Spring Lake Road Southwest, Prior Lake, Minnesota 55372 ♦ H: 952-447-1823 ♦ C: 952-486-0888
♦ sdmfn9ne@yahoo.com

PROFESSIONAL SUMMARY

Effective at managing and leading teams, managing store operations and training new employee's. Operates equipment safely and efficiently. Provides a positive attitude and reliable availability. Always looking to do what's best for the company by maximizing staff productivity. Also has a strong will to promote.

SKILLS

- Highly Dependable
- Management Experience
- Fast Learner
- Forklift Experience
- Staff training and development
- Reliable Transportation
- Customer Service Skills
- Leader
- Strategic thinker

WORK HISTORY

2nd Assistant Yard/Shipping/Receiving Manager, 07/2011 to Current

Menards – Eden Prairie, MN

- Promoted to an Assistant Manager after 2 years of being a Receiving Team Member.
- Managed staff of 30 team members
- 3+ years of Forklift and Order Selector experience
- Assigned employees to specific duties to best meet the needs of the department.
- Entered paperwork from various vendors
- Organization Skills
- Customer Service and Perception
- Trained and developed new associates
- Conducted store inventories

Overnight Manager, 03/2009 to 09/2011

Holiday Station Stores – Burnsville, MN

- Promoted from a team member to the Overnight Manager after a year and a half of employment
- Managed Team Members
- Ordered products weekly
- Trained new Team Members
- Controlled Inventory daily
- Cleaned the store daily
- Counted cash drawers and made bank deposits
- Traveled a few times when needed
- Assigned employees to specific duties

EDUCATION

High School Diploma: 2008

Prior Lake High School - Prior Lake, MN