

**Willie L. Marshall**  
**345 East 76th St.**  
**Chicago, IL 60619**  
**williemarshall324@yahoo.com**  
**773-224-3210 HM#**

**Objective:** To obtain a position with an establishment that encourages professional growth and offers opportunities for advancement.

**Education:** Greater West Town Training Partnership  
Chicago,IL  
01/07-04/07 Shipping and Receiving Training Program Certificate

- Routing Freight Rates Inbound/Outbound Shipments
- OSHA Safe Forklift Operations/Workplace Safety
- UPS World Shipping Warehouse Process Flow
- Warehouse Management System/RF Scanner Operation
- Computerized Inventory Control
- Team Building Communication Problem Solving

09/78-06/82 Englewood High School  
Chicago,IL  
High School Diploma

**Work History:**  
06/12-04/14 Gardner Denver Products  
Niles,IL

- Lead Pump Builder**
- Built and repaired pumps
  - Trained new employee's for production
  - Quality inspector for the assembly line

03/07-10/11 Tramco Pump Company  
Chicago,IL  
Pump Builder

- Building & repairing sewage pumps
- UPS World shipping & receiving
- Forklift Operator
- Inventory Control

03/02-09/05 Staff Management Assembler  
Chicago,IL

- Maintained raw material supply for the production line, palletized and shrink

**wrapped skids.**

- **Packed orders, verified finished product for discrepancies**
- **Operated hand jack to transport materials to designated locations**

**10/00-01/02 Metroplex Rental Janitor & Maintenance**

**Chicago,IL**

- **Swept, scrubbed and vacuumed floors, gathered and emptied trash**
- **Made adjustments and minor repairs to plumbing and electrical systems**
- **Notified management regarding the need for major repairs or additions**
- **Requisitioned supplies and equipment required for cleaning and maintenance duties**

**04/99-05/00 Oscar Mayer Meat Co.  
Meat Packer**

**Madison,WI**

- **Packed, wrapped and labeled meat and placed on foam trays according to specifications.**
- **Operated electric pallet jack to transport sealed packages to freezer**

**06/87-01/99 Cornet Appliance Co.  
Receiving Clerk**

**Chicago,IL**

- **Loaded and unloaded trucks with merchandise, checked items to be shipped against work orders to ascertain that quantities, destination and routing are correct**
- **Sorted and counted packages and labels**
- **Unpacked and logged inventory for shipping or receiving**
- **Inspected shipments for damages or defects and recorded discrepancies**