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Seeking a challenging position where experience in customer service, automotive repair and management can be utilized by a successful, growth oriented organization

SUMMARY OF SUCCESS/EDUCATION & TECHNICAL

- **Rookie Manager of The Year- O'Meara Ford**
 - **Manager of The Year- O'Meara Ford**
 - **Employee of The Year-O'Meara Ford**
 - **FAA Airframe and Power-plant Certified**
 - **ASE Certified Master Technician**
 - **Ford and General Motors Certifications: Electronics, Computers, Antilock Brakes, Air Conditioning Systems, Engine Controls**
 - **Colorado Auto Sales Licensed**
 - **State of Colorado Emissions Certified Technician**
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HISTORY

Auto Mechanic
U.S. Postal Service
Denver, Colorado

08/06/05-Present

Maintained the fleet of Postal Service vehicles on a continuous basis. Dispatched to repair and retrieve vehicles in distress. Utilize Tow Trucks and relocate under tow to maintenance facilities and repair shops. Conduct emissions testing and bring vehicles into compliance. Used the preventative

HISTORY

Used Car Reconditioning Manager
Pre-delivery and Inspection Manager
Aftermarket Accessories Manager
O'Meara Ford
Northglenn, Colorado

06/01/96-08/06/05

Supervised mechanics, detailers and drivers to prepare previously owned vehicles for resale. Scheduled maintenance work and maintain repair records on a weekly basis. Prepared employee payroll reports and performance evaluations to meet established company criteria. Responsible for inventory and ordering of all aftermarket products and accessories. Interfaced with all departments with-in the entire Ford dealership. Interacted with customers on a daily basis to gauge customer satisfaction and build relationships with them.

EDUCATION AND TRAINING

- **ASE Certified Master Technician**
- **Ford and General Motors certifications: Electronics, Computer Controls Systems, Anti-lock Brakes, Air-Conditioning systems, Engine controls**
- **Colorado Auto Sales License**
- **FAA Air-Frame and Power-plant certification**
- **Ford Climate Control certified technician**
- **Management technics and skills training**
- **Leadership Skills and Performance management training**
- **Meeting Agenda and tactics planning**

References available upon request