

Kim Vigen

Home Equity Specialist - Wells Fargo

Colorado Springs, CO
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To earn a career that continually challenges my aptitude to learn and grow.

WORK EXPERIENCE

Home Equity Specialist

Wells Fargo - June 2013 to Present

Responsible for performing a variety of loan documentation duties on complex loans, using comprehensive knowledge of policies and procedures for loan products. Functions include processing; closing and compliance for loan products; interpreting policies while analyzing applicant, property and documentation; ordering all required verifications, documentation and subsequent follow ups, and managing an assigned pipeline of all loan types relative to business line. Use of specific knowledge of policies to problem-solve complex situations. Use of time management and organization skills to effectively prioritize multiple objectives and exceed volume goals. Achievements include: Team MVP for the previous quarter and recognized as exceeding average goals for compliance and quality requirements.

Assistant Girls Basketball Coach

Mesa Ridge High School - 2012 to Present
and 2009 - 2010

Managing a high school basketball team, game planning, practice planning, supervising trips, resolving team conflicts, reviewing grades and player eligibility, identifying opportunities for skill improvement, implementing weight training plans, and creating short-term and long-term strategic goals. Managed a Junior Varsity team while also assisting the Varsity team. Intricately involved in the program's overall development. Team Achievements include: Winning the 2014 State Championship and achieving All-State Academic Awards for 3 consecutive years. Certifications: Certified with the National High School Coaches Association, CPR Certified, and general Concussion Training.

Add Staff - Call Center Specialist

Mesa Ridge High School - May 2012 to May 2013

Outbound and inbound calls with the intent of promoting and selling client's services. Consistently using the highest level of service and client related lexicons. Offered in-depth knowledge of products and services available to potential clients. Familiar with our client's concepts, practices, and procedures. Consistently exceeded sales expectations. Quickly learn new software and deliver excellent computer and software skills. Used critical thinking skills on a daily basis to quickly resolve client problems and concerns.

EDUCATION

Associates of Science

Otero Junior College - La Junta, CO
2011

Science Program

Hanover High School - Colorado Springs, CO