

DOUA YANG

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Poised and ambitious production manager eager to provide management solutions as a Production Supervisor within a general business environment, bringing the following experience and skills:

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Experienced in the oversight of high-volume production and administrative responsibilities. Technically adept and resourceful problem solver skilled in the use of the Internet, Microsoft Office suite and internal database. Bilingual and cooperative team player with an unparalleled commitment to quality products and continuous improvement.

Work Experience

American Amporting Co., Inc, Minneapolis, Minnesota

2012 - Present

Production Supervisor (2012-Present)

- Supervises production team by confirming, delegating, coordinating and informing a crew between 50-60 employees
- Performing workplace planning and timing-off by tracking employee attendance and daily activities
- Lead and guide Team lead in efficient job staging, line flow, product flow, material acquisition and related accountabilities
- Assure appropriate and accurate data is gathered and distributed to the necessary department
- Participate in daily meeting held by teams to review Visual Management Board
- Perform necessary audits of the process to ensure we are compliant with USDA, FDA, OSHA, AND SQF
- Assure team members are following Good Manufacturing practices as well as company safety practices and policies, and procedures
- Monitor and maintain a clean, safe, and organized work environment by assisting to all teams
- Communicate Safety, Quality, GMP's and Food Safety regulations to all employees
- Provides thorough job training for workers, ensuring complete orientation to Company procedures and rules, and job functions

E.A. Sween Company, Eden Prairie, Minnesota

2010 - 2012

Production Supervisor (2010-2012)

- Supervises production team by confirming, delegating, coordinating and informing a crew between 30-50 employees
- Prepare and conducts timely employee performance evaluations
- Oversee the production and dissemination of information needed to complete the daily work
- Lead and motivate employees to maximize productivity and minimize operating costs
- Assure appropriate and accurate data is gathered and distributed to the necessary department
- Perform necessary audits of the process to ensure we are compliance with USDA, FDA, OSHA and SQF
- Assure team members are following Good Manufacturing practices as well as company safety practices, and policies and procedures
- Communicate Safety, Quality, GMP's and Food Safety regulations to all employees
- Provides thorough job training for workers, ensuring complete orientation to Company procedures and rules, and job functions
- Implement, support, and maintain quality management systems, continuous improvement programs, food safety, and employee safety

Dana Holding Incorporated, Milwaukee, Wisconsin

1995 - 2009

Production Supervisor (2002-2009)

- Managing the overall aspect and operation of the facility by leading, solving quality issues, administering company policies and procedures, and help solve employee's distress
- Coordinate and organized strategic planning with Unit Leaders
- Evaluate employee's performance review
- Assuring and providing quality control at all times to meet the customer's demand
- Leading and motivating a group of knowledgeable employees to produce quality products at a timely matter to exceed quotas
- Responding to a high volume of customer's demand
- Maintain a safe, clean and professional working environment
- Conduct inventory check on work orders and finished products
- Enforcing safety measures to better facilitate the company in loss wages
- Practicing Lean Manufacturing, Kaizen and ISO in all portion of production
- Excellent people skills with team oriented environment
- Perform other responsibilities and requirements as assigned

Unit Leader (1997-2002)

- Assist Production Supervisor to meet and exceed the company standards
- Supervise and provide leadership for productivity, quality and safety

- Delegate and assign appropriate workstation and duties to workers
- Comply with and enforce company policy and procedures
- Support troubleshooting activities for equipment and machinery
- Ensuring that all products meet the expected deadlines
- Perform other duties as assigned

Technician (1995-1997)

- Operate and setup machinery equipments
- Prepares work to be accomplished by work instruction
- Assembly operations ensuring specifications are met through visual and final inspection
- Perform inspections using blue print, micrometer, caliper and other gauges
- Documents procedures by completing production and quality forms

Education

LAKELAND COLLEGE, Sheboygan, Wisconsin

BA - Business Management

Graduation date – December, 2009

MILWAUKEE AREA TECHNICAL COLLEGE, Milwaukee, Wisconsin

AAS – Management Development (Supervisory Management)

Graduation date - May, 2006

- Supporting Documentation and Professional References Furnished Upon Request -