



## KARA HABER

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### EDUCATION

**Aug 2009 – May 2013,**  
**Gonzaga University,**  
Major: Psychology  
Current GPA is a 3.2.

**February 2012- June 2012**  
Studied Abroad in London,  
England through the  
University of Oregon  
Portland.

### LIFE PROFICIENCY

- Interpersonal communication
- Difficult work and long days
- Working with diverse sets of people, with different backgrounds and expectations
- Working with different ages groups
- Strong listening skills
- Patience and understanding with those who have struggle with addiction and mental illness
- Public speaking

### WORK EXPERIENCE

**Holy Rosary (Catholic Charities) , Resident Coordinator**  
**Dec 2014- Present**

Organize and monitor women's emergency shelter with 60-100 homeless women.

**St. Francis Center, Resource Specialist (Jesuit Volunteer Corps)**

**Aug 2013- Aug 2014,**

Assisted the homeless and low-income families in Los Angeles with resources.

- Learned about working with a diverse group of people. The guests at the center ranged in age, ethnicity, and upbringing.
- Learned about resources and opportunities, and how to access them from an array of places.
- Learned a high level of patience and understanding, for many of the people struggle with addiction and/or mental illness.
- Lived in a community and learned how to live simply and intentionally with others.

**Vetra CBM, Secretary, Accounting Clerk (part time)**  
**May 2009 – Aug 2013**

Administrative tasks; including organizing files and database entry.

**St. Margaret's Shelter, Volunteer**

**February 2013- May 2013**

Watched the women's children while the women attended classes, work, or ran errands. The shelter helps women transition and work to live independently.

**Mary's Maternity of Motherhood, Volunteer**

**June 2012- August 2012**

Worked with the women to find housing, jobs, and care for their children. Including reaching out to families to host homeless mothers.

**Fat Frog Café, Waitress**

**June 2012- August 2012**

Served tables and cleaned restaurant.

**Maplewood Gardens Senior Center, Volunteer**

**Sept 2010- Dec 2010**

Played games, did crafts, and spent quality time with seniors in the assisted living center.

**Littleton Hospital, Volunteer in Women and Newborn unit**

**Feb 2009- Jun 2009**

Stocked closets, made beds, set up rooms, and assisted nurses.

**Wind Crest Retirement Facility, Dining Services**

**Aug 2007- Mar 2008**

Set up the dining area, as well as served the residents.

**Special Needs Babysitter, May 2007- Aug 2007**

Babysat a young boy with Down syndrome. Acted as his companion, played games with him, and took him to classes and lessons.

**SOFTWARE/SYSTEM SKILLS** Microsoft Office Products.

**REFERENCES** Available upon request.