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Objective: Work toward retirement, Call Center communication, day to day operations, excellent customer service. Bilingual, Spanish speaking, 25 wpm. Mechanically inclined. SMT technology school and experience 2yr. Mechanically inclined.

Penncro Associates, Senior Claims Adjuster, Taos NM Nov 2001 thru Feb 2004  
Inbound/Outbound phone calls, extreme friendly customer service. Take Payments on past due accts. Work to inform customers of their credit card accts. Wear headset, work in cubical, computer usage.

Establish many new credit card accts for various banks. Top office collector monthly. Did receive incentive and bonuses, also exercised customer appreciation. Assisted in the training of new hire personnel. Before company left location I was in process to take slot opening of supervisory collection agent.

Worked with Snelling Personnel, light industrial/ office work Albuquerque NM,  
Worked in office doing clerical filing, organizing, word documents, light administrative.

DPW Solar worked at machine shop, operating drill press, belt sander, metal punch machines, computer control saw, chop saw, various packaging and preparation of product for safe shipping.

Excel Staffing, worked as Assembly Worker, electrical and electronic. ABQ NM

Measure, cut, de burr, glue, and assemble water pipe manifolds. Solder wire to various electrical and electronic devices, pumps, solenoid, motors, use of all proper electrical tools.

With confidence inspected and tested product to ensure quality before shipping.

Great American Steak and Seafood Co. Sales Driver Associate, ABQ NM

Got great open sales experience meeting people, and earning a living, being my own boss.  
Drive maintain company vehicle, travel local and long distance making sales, showing product display presentations, receiving various forms of payment, closing transactions, responsible and accurate money counting and turn in at end of shift. Took regular inventory of product.

TA's Lightening Electric, Electrician Apprentice, Santa Fe NM 2yrs  
*505-471-2253*

Perform electrical wiring in residential, commercial, and some industrial.  
Troubleshoot and diagnose, use company vehicle, use of various hand tools, power tools related to electrical work.

E & L Electric, Electrician Apprentice, ABQ NM 1.5yrs total work time.  
*505-238-4404*

Perform electrical wiring mostly commercial, industrial, and some residential, use of various tools needed in electrical work, pipe bending, pulling wire, mounting boxes, rough-in and trim out. *Install Light fixtures remove and replace Ballasts as needed.*

Wal-Mart truck unloading/stocker/cashier, Las Vegas NM

Safely unload truck, constant repetitive motions lifting carrying and placing product. Lifting up to 50lbs and up to 100lbs with help. Used pallet jack for pulling and pushing freight, also used power jack. Stocking included shelving product by upc codes appropriately by section. Dismantle and make displays using shelving and schematics. Cashiering, scan and bag product accordingly, receive payment and complete transactions, always maintaining cashier friendliness.

Education High School, Robertson, Las Vegas NM 1984-1988  
Graduated.  
Major: General Studies  
Minor: Woodworking/Welding

Vocational School, Luna Community College, Las Vegas NM 1988-1994  
Major: Automotive Technology Certificate Awarded 1992  
Minor: Semi-Conductor Manufacturing

Attended many classes, auto-mechanics, computer usage, electronics I, SMT courses, pneumatic/hydraulic, physics, Chemistry, Welding, English and math.

Military Experience: NMANG in Santa Fe, NM served 4yrs Honorable Discharge MOS. Vehicle mechanic.

Skills: Great customer service, 25wpm, computer usage, phone headset, hand tools, power tools, Clean room environment, Microscope, Shared workstation, work alone, inbound/outbound dialer calls, Bilingual Spanish Speaking, Consumers collections, working credit knowledge, Electricians Apprentice, and helper, Driving, General Office Filing Alpha- and numeric, phone answering, Picker packer stocking product, Pricing, Inventory, Production work, purchase order, Retail etc.....