

## PAULA COREY

**OBJECTIVE** Seeking fulltime employment where my skills in Customer Service/CSR/Dispatcher will not only add to the team but also assist to the organization.

**SKILLS & ABILITIES** Creative problem solver, Exceptional communication skills, High customer service skills, outstanding multi-tasking skills, Work will with others

**EXPERIENCE** **DISPATCHER, INTELLI QUICK DELIVERY**

06/2014 – Present

Printing driver routs and log for routes, driver's logs, dispatching courier driver on stat orders, maintain delivery times of 2hours or under. Constant communication with drivers.

**SERVER, NEW BELGUIM HUB**

01/2013 – 06/2014

Fast past set down restaurant in DIA, Outstanding customer service, wait on customers,

**DISPATCHER, STAFF MARK (UNFI)**

07/2012 – 10/2013

Dispatch drivers on schedule routes around Denver metro, driver's logs, Communication with vendors regarding their shipments, data entry, written reports to supervisors.

**BROKERS ASSISTANT/DISPATCHER CBT LOGISTICS**

02/2011 – 06/2012

Cold call sales to book transportation loads and for drivers to deliver loads. When loads where booked has to have communication with driver from pick up to delivery.

**SCALE OPERATOR/DISPATCHER, AGGREGATE INDUSTRIES**

02/2005 – 02/2009

Operated one of the largest scales, one inbound and two out bound, dispatched drivers on deliveries of materials, was responsible for more than a million dollars a month in sale of aggregate.,

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EDUCATION

**HERITAGE COLLEGE OF HEALTH CAREERS, DENVER, COLORADO**

I maintained a 3.85 GPA, in Massage Therapy

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REFERENCES

**APON REQUEST**