

Passang Dolma
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Objective summary:-

To get a job that is challenging, fun, learning new things, secure and long lasting through which I can support my family. I take an ownership and share my twenty years of manufacturing quality auditing.

Education:-

- Completion of High School in year 1992 from Central School for Tibetan in India.
- Computer skills:- Microsoft word, excel, power point, Lotus Notes databases and web browsing.

Experiences:- Starting from most recent to past.

- Worked as a manufacturing quality auditor (Q.A.) at Hutchinson Technology Incorporated in Plymouth, MN from 05/03/2004 to 08/29/2014. Left the company due to complete plant shut down (laid off) and consolidated the stamping process to Hutchinson, MN where all the assemblies are done. Hutchinson Technology Incorporated is a ISO 9001:2000 certified (NSAI).
- From 06/01/1994 to 04/04/2004, I worked at O.C.Tanner Company in Salt Lake City, Utah. I started there as a ring grinder and polisher. After a year later took the job of quality auditor. Quit the job due to family in MN.

Manufacturing auditing Knowledges: - Most recent to past.

□ Knowledge's & skills acquired from Hutchinson Technology Inc.

- Visually inspect product attribute features to establish acceptable criteria.
- Also, inspect and visual medical parts for Covidien Medical Company in a controlled environment.
- Use of stereoscope for extended periods of time with the high level of hand dexterity and use of fine manipulation skills to work with product.
- Mechanically inspect product dimensional variables using automatic and manual measurement methods and machines.
- Collect and enter data on inspected products.
- Input data/information in required format into appropriate form, spreadsheet, database or statistical software application.
- Interpretation of charting and specs (Blue prints).
- Identify non-conforming product and initiate proper non-conformation documents and writing reports.
- Segregate non-conforming product from production products in designed area.
- Verify process control data (control charts, table, run records, manufacturing orders, etc.) to meet customer requirements and take corrective action if needed.
- Good time management skills and ability to work independently with or without team environment with minimum supervision.
- Open to change and flexible when the help is needed in any departments.

□ Other skills acquired from Hutchinson Technology Inc. when needing to fill in for regular production worker's absence are below.

Ran Clad and Stainless Steel arms (Hard Disk Drive Reader) through Electro Chemical Deburr (ECD). Also,

trouble shoots the line when problem persists.

- Set the die in 10 tone press and Detab Arms through the press. Once detabbing is done, visual through microscope and package.
- Ran swages (suspension for Disk Drive Reader) through Batch Chemical Deburr (BCD).
- Ran those BCD swages through Heat Treat Annealing.
- Inspect final product for customer acceptance.
- Also, worked at shipping and receiving in absence of dock personnel.

□ Skills acquired from O.C.Tanner Company.

- Attended Team Building classes.
- 5's, Sort, Set in order, Shine, Standardize and Sustain.
- Kaizen team member.
- Attended Teaching Technique classes.
- Knows using process documentation.
- Mentor
- Quality auditor.
- Ring soldering/welding.
- Grinding
- Polishing
- Emblem dapping
- Emblem trimming
- Tension ring deburring
- Ring inlay.
- Ring engraving.

Work Ethic:-

- Always dependable and in positive attitude (Open to change).
- Very flexible, fast learner and multi tasking.
- Hard worker.

Languages Spoken:-

- English
- Tibetan
- Hindi (Indian)
- Nepali (Nepal)