

Campus Address
1103 Euclid Street Apt. 31
Champaign, Illinois 61820

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Permanent Address
15200 Kilbourne Avenue
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EDUCATION

University of Illinois at Urbana-Champaign

College of Liberal Arts and Sciences

- Bachelor of Arts in Global Studies
 - Concentration - Knowledge, Communication, and Information Systems
- Minor in Informatics
- Certificate in Global Business Culture

May 2014

Cumulative GPA: 3.10/4.00

Universidad San Francisco de Quito, Ecuador

International Study Abroad Program

January 2013 – May 2013

WORK EXPERIENCE

Center for Global Studies, Champaign, Illinois

July 2013

Academic & Residential Advisor

- Assisted in designing weeklong simulation exercises that focused on improving the human rights conflicts in Central Africa
- Created and maintained the logistics of the student's travel and housing stay and ensured the policies were enacted upon
- Participated in the recruitment, selection, and interview process to ensure that the most qualified applicants were accepted

Bastidas Family Home Office, Quito, Ecuador

January 2013 – May 2013

Office and Computer Assistant

- Transferred data from hundreds of written paper records onto a new digital server to increase the usage of storage
- Scheduled appointments and consultations with corporations from all over North and South America on a daily basis
- Organized the logistics of the travel arrangements for clients and maintained hospitality arrangements throughout stay

Mia Za's Italian Café, Champaign, Illinois

February 2012 – May 2012

Crew Member

- Served in a fast-paced restaurant facing numerous customers simultaneously, while promoting customer service
- Marketed the new campaign to increase the sales of new products, while maintaining the high volume of sales of past ones

ACTIVITIES

Presence Covenant Medical Center, Champaign, Illinois

Language Services Volunteer

October 2013 – May 2014

- Strategized with team members to create an English proficiency exam that enabled participants to test their English level
- Instructed a class of over 20 individuals on English phrases, grammar, pronunciation, and communication techniques
- Expanded the program over 200% with increases in participation, increases in material, and increases in classes offered

Intensive English Institute of Illinois

Conversational Leader

June 2013 – May 2014

- Taught the English language to a group of 20 individuals from the countries of Saudi Arabia, Taiwan, and Korea
- Produced different forms of communication exercises to enhance different forms of communication
- Increased the number of participants in the program and expanded the awareness of the program through online marketing

Theta Chi Fraternity

Ritual Coordinator & Philanthropy Committee

November 2011 – May 2014

- Coordinated the initiation and membership development process of over 50 new members into the fraternity
- Created a monthly schedule of formal meetings between the executive board and active members of the fraternity
- Oversaw a committee of three individuals that assisted in the events of initiation and formal chapter meetings
- Participated in the award winning philanthropy committee that successfully orchestrated the 1st annual GI Theta Chi event

HONORS, AWARDS & SKILLS

- President's Award Recipient (2010-2014)
- Proficient in Microsoft Word, PowerPoint, Excel, Access, VBA, & SQL
- In the process of learning and improving my abilities with Python
- Conversational and proficient in the Spanish language