
Bennie Bernard Dixon

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Employment

Koam Engineering Systems, Inc. (KES)/OES (Material Coordinator/Warehouse Specialist) 2012 - 2013

Coronado, California

- Provide material support and coordination for particular projects, work operations and special programs and serve as the material support point of contact (POC) for customers.
- Provide material support planning for established and future production workloads to ensure material availability and serviceability.
- Review and analyze supportability planning documents, and draft/recommend availability strategies to ensure material is available when needed by coordinating parts/material support for special industrial production workloads and scheduling phased quantitative and monetary requirements.
- Establish and maintain inventory control stock levels of both DLA and non-DLA managed items by determining long and short range planning, reviewing variance reports, and managing minimum and maximum levels of material.
- Contact/coordinate with regular and recurring DLA and non-DLA sources of supply in the development, preparation, and implementation of material support plans.
- Perform distribution functions related to the physical verification of material, receives, stores, issues and moves the material into, within and out of storage activity and prepare material for off-base shipment, including non-standard/specialized items.
- Use automated equipment such as computer terminals, bar code wands, etc. in established warehouse operations.
- Examine stored materials and reporting discrepancies, deterioration and obvious damages.
- Review and analyze supportability planning documents, and draft/recommend availability strategies to ensure material is available when needed by coordinating parts/material support for industrial production workloads and scheduling phased requirements.
- Create and maintain Material Master Records in EBS and handle issues related to Supply Discrepancy Reports (SDRs) and Product Quality Discrepancy Reports (PQDRs).
- Access to and regular use of CONOPS and MTO.
- Possess DOD security clearance.

Dixon Landscaping/Dixon Landscaping Solutions (Owner) 1995 – 2012

Dublin, Georgia/San Diego, California

- Sole proprietor of an independent landscaping business providing residential and commercial landscape design.
- Prepare budgets, order supplies and maintain inventory.
- Maintain ongoing contact with clients to monitor long-term success of projects.

United States Navy (Communications and Intelligence Specialist) 1987-1994

- Performed scheduled and unscheduled organizational level maintenance on the radar, communications, navigation, electronic countermeasures, schematic layouts, and video relay circuits.
- Served as an elite member of the U.S. Navy nuclear weapons loading team responsible for de-arming and arming, loading and down-loading all nuclear weapons.
- Possessed secret clearance.
- Honorably discharged.

Education

Golf Academy of America, Carlsbad, CA
A.A.B. - Golf Complex Operations and Management

University of California, San Diego, La Jolla, CA
Professional Certificate in Facilities Management

Specialized Training

Integrated Weapons Technician School (3rd in class)
U.S. Navy, NAS Cecil Field, Jacksonville, FL

MHE Operator's License – NAVFACSW - 2012

DSS Application – DLA – 2013

Distribution and IMSP Application – DLA – 2013

Professional Skills

- In-depth knowledge, skills and proficiency of DOD systems (ERP, MRP II, Haystack, One Touch [OTS], Federal Logistics Information System [FLIS] and Integrated Logistics System [ILS]).
- Knowledge of supply requisition, production processes, quality control, costs, and other techniques for maximizing the effective manufacture and distribution of goods.

References Available Upon Request