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CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-838-5994

Office Address: 1825 7th St NW Rochester, MN 55901

CMG
CORPORATE MANAGEMENT GROUP

Your Workforce Management & Staffing Experts

Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Full Name: (Last Name, First Name) Weaver Sharon Date: 2-25-24

Address: (Street Address) 101 Penny Lane (Apt. /Unit #) _____

(City) Rochester (State) MN (ZIP Code) 55906

Phone: 507-517-1312 Email: WeaverMichelle997@gmail.com

Social Security No. 413 45 3071 Date Available: 2-26-24

Position Applied for: Production Worker Desired Wage: open

Shift Available to work: ☒ 1st ☒ 2nd ☐ 3rd Employment desired: ☒ Full-Time ☐ Part-Time

Are you authorized to work in the U.S? ☒ Yes ☐ No

How did you hear about us? indeed Referral Name: _____

If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? ☐ No ☒ Yes 9:30^{pm} curfew / 3monday June 3rd

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? ☐ Yes ☐ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? ☐ Yes ☐ No

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant _____ Date: _____

Michelle Weaver

Rochester, MN 55903

michelleweaverg5qwi_dr8@indeedemail.com

+1 507 517 1312

Professional Summary

Efficient and dedicated customer service professional with 15+ years of experience enhancing client satisfaction and fostering positive relationships. Proven leadership skills in team management and training, with a strong focus on communication and organizational excellence. Committed to delivering exceptional service and driving operational success in dynamic environments.

Work Experience

Production Worker

MINNCOR Industries-Shakopee, MN

April 2022 to February 2023

inspected and worked with power tool to grind rubber off of products to ship to companies.

- Followed standard operating procedures (SOPs) to ensure product quality and consistency
- Assisted in the setup and changeover of production lines as needed
- Maintained a clean and organized work area, adhering to safety guidelines at all times
- Ensured compliance with company policies, procedures, and regulations related to health, safety, and environmental standards

Education

libral arts and science (Associate's degree)

MSU-Mankato, MN

February 2024 to July 2025

Skills

- Quality control
- Communication skills
- Packaging
- Ability to follow instructions
- Lifting
- Food safety
- OSHA
- Industrial equipment
- Manufacturing
- Factory experience

You have applied / are interviewing for the following position:

JOB TITLE: Packer **Starting Wage:** \$15.00 **Shift/Hours:** 1st shift 6:50am to 3:30pm

JOB OBJECTIVE: To package ground beef patties according to company specifications.

QUALIFICATIONS (based on essential functions):

- Related experience preferred.
- Must be able to understand instructions and directions in the English language.
- Possess basic mathematic skills.

JOB FUNCTIONS: Every effort has been made to identify the essential functions of this position. However, it in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or an essential function of the position.

DUTIES/RESPONSIBILITIES:

Pack proper quantities of ground beef patties in boxes at an acceptable speed to keep up with the rest of the line; Make boxes and insert liners before shift begins and during shift as needed. Change boxes above production lines when changing product runs; Clean up patties from floor before breaks and at end of shift; Assist with general clean up at end of shift as directed; Perform other duties as needed; Work effectively with others, both within and outside the department. Work as a team with others; Report to work on time. Leave and return from breaks on time; Follow safety rules, conduct rules, GMP, Quality Standards and other regulations; Able and willing to do new or different jobs as required; Take care of and properly maintain the equipment used in this job (as appropriate).

MACHINERY: Conveyor, pattie grouper, pattie paper interleaver, box machines.

WORK ENVIRONMENT: Standing on cement floor for the entire shift. Moderate to high noise. Temperature range of 40-50 degrees Fahrenheit.

PHYSICAL REQUIREMENTS (with or without reasonable accommodation): Requires varying degrees of pushing, pulling and reaching for patties. Must be able to continuously perform simple manipulative tasks such as packing single patties and stacks of patties. Occasionally perform difficult manipulative tasks. Able to perform tasks requiring action of muscles or groups of muscles such as walking and stooping. Must be able to stand for prolonged periods of time (eight-hour shift).

MENTAL REQUIREMENTS (with or without reasonable accommodation): Able to concentrate on minimal details with little interruption. Able to attend to task/function for 60 minutes at a time. Able to remember verbal and/or written task/assignment for an eight-hour shift.

WORK HOURS: Eight-hour workweek, Monday through Friday. May be required to work on Saturdays.

I understand by signing this form, I have been informed about what position I am interviewing for.

Applicant Signature: Sharon M. [Signature] Date: 2/25/26
Interviewer Signature: Shana [Signature] Date: 2/25/26