



Transfer Request

Employee Name: Maria Luevano De Jaime
Effective Date: 4/28/2025
Current Shift/Dept.: 1st Sanitation
Shift Requesting: 1st South
Employee Signature: _____

Office Use Only
CMG Approval: Kelsey Sikkink
Department Manager Approval: _____
Current Wage: 21.77
New Wage: NA

HR Initials u
HR sent out job description u