

Sophea Chhem

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April 21, 2025

To Whom It May Concern,

I am writing to formally resign from my position at Reichel Foods. My last day of work will be **Monday, May 5, 2025.**

This job was my first full-time position since moving to the United States nearly two and a half years ago, and I am very grateful for the opportunity you gave me. Thank you for welcoming me, helping me learn, and making me feel a part of the team. Working at Reichel Foods helped me grow in many ways, and I will always be thankful for that experience.

I have accepted a position at Mayo Clinic and will begin working there on **May 6.** I am excited for this new opportunity, but I will miss the people I have worked with here.

Thank you again for your kindness and support.

Sincerely,



Sophea Chhem

Date

04/21/2025