

EMPLOYEE WARNING NOTICE FORM



Employee Name: Justice Logan

Date: 11/25/2024

Supervisor Name: Peter Draheim

Hire Date: 10/12/2020

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|--|---|--|
| <input type="checkbox"/> Verbal Warning | <input checked="" type="checkbox"/> Written Warning | <input type="checkbox"/> Final Warning |
| <input type="checkbox"/> Coaching/Counseling Session | <input type="checkbox"/> Assignment End | <input type="checkbox"/> Termination |

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- | | |
|---|--|
| <input type="checkbox"/> Tardiness | <input type="checkbox"/> Insubordination |
| <input type="checkbox"/> Damaged Equipment | <input type="checkbox"/> Failure to Follow Procedure |
| <input checked="" type="checkbox"/> Absenteeism | <input type="checkbox"/> Failure to Meet Performance Standards |
| <input type="checkbox"/> Policy Violation | <input type="checkbox"/> Poor Work Quality |
| <input type="checkbox"/> Falsifying Company Documents | <input type="checkbox"/> Other |

2. Details of Unsatisfactory Behavior/Actions:

Unexcused absences on 11/22/2024.

3. Prior Warnings:

- 12/27/2023- Written for attendance
- 1/11/2024- Written for attendance
- 1/15/2024- Written for attendance
- 1/16/2024- Written for attendance
- 1/22/2024- Written for attendance
- 3/11/2024- Written for attendance
- 4/23/2024- Written for attendance
- 4/29/2024 and 4/30/2024- Written for attendance
- 6/5/2024- Written for attendance
- 6/12/2024- Written for attendance
- 7/19/2024- Written for attendance
- 8/23/2024- Written for attendance
- 9/16/2024- Written for attendance
- 10/18/2024- Written for attendance
- 10/25/2024- Written for attendance
- 11/1/2024- Written for attendance
- 11/4/2024 and 11/5/2024- Written for attendance