

**CORPORATE MANAGEMENT GROUP**

**Employment Application**

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri  
Office Number: 507-923-4955  
Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



NHG  
11-4  
10:00 am



**Applicant Information**

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Full Name: (Last Name, First Name) HOWELL, SCOTTIE Date: 10-30-24

Address: (Street Address) 4417 14th AVE NW (Apt./Unit #) 4

(City) ROCHESTER (State) MN (ZIP Code) 55901

Phone: 580-475-6607 Email: showell57701@yahoo.com

Social Security No. 444-78-0151 Date Available: 11-3-24

Position Applied for: WAREHOUSE Desired Wage: \_\_\_\_\_

Shift Available to work:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> Employment desired:  Full-Time  Part-Time

Are you authorized to work in the U.S?  Yes  No

How did you hear about us? INDIRECT Referral Name: \_\_\_\_\_

If under 18, please list age: \_\_\_\_\_

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  No  Yes

**Previous Employment**

Company: GIFT OF LIFE Phone: 507-288-7470

Address: 705 2ND STREET SW Supervisor: POWELL GOODMAN

Job Title: HOUSE KEEPING

Responsibilities: CLEAN BUILDING

From: 5-24 To: 9-24 Reason for Leaving: WANTED JOB CHANGE

May we contact your previous supervisor for reference?  Yes  No

M/ \$1500  
Weekends  
Okay  
PT/perm  
No concerns

**Previous Employment**

Company: MAYO CLINIC Phone: 507-266-7890

Address: 201 W. CENTER Supervisor: MIKE WEIGMAN

Job Title: ES

Responsibilities: CLEAN HOSPITAL

From: 6-23 To: 4-24 Reason for Leaving: PARKING ISSUES

May we contact your previous supervisor for reference?  Yes  No

Lumber  
Forklift  
Pallet  
Jack

Accepted

BG  
DT  
EV

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**PLEASE READ CAREFULLY APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Scott Howes Date: 10/30/24

# CMG Preliminary Questions



Name: SCOTTIE HOWELL

Date: 10/30/2024

### Please Mark Yes or No

- 1. If hired are you willing to take a drug test?  Yes  No *JS*
- 2. Do you have any known food allergies to soy, wheat, peanuts, or milk?  Yes  No
- 3. Are you able to work with pork?  Yes  No *JS JS*

### Please Mark Your Preferred Position

- 4. Which plant do you prefer?  South  North *JS*
- 5. What shift to you prefer?  1st  2nd  3rd *IN*

Have you ever been convicted of a crime? Yes \_\_\_ No

Explain Incident \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employee Signature Scottie Howell

Interviewer Signature Kelly M Sutton



# Scottie Howell

Rochester, MN 55901  
scottiehowell7\_xot@indeedemail.com  
+1 580 475 6607

## Work Experience

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### **Environmental Services Technician**

Mayo Clinic-Rochester, MN  
June 2023 to April 2024

1. Clean and sanitize patient rooms, common areas, and other areas of the healthcare facility following established guidelines and protocols.
2. Disinfect surfaces and equipment using approved cleaning agents and methods, paying close attention to high-touch surfaces.
3. Collect and dispose of waste and contaminated materials in accordance with infection control standards.
4. Restock supplies and inventory as needed, ensuring that all necessary items are available to healthcare staff and patients.
5. Operate various cleaning equipment, such as vacuum cleaners, floor scrubbers, and other cleaning tools.
6. Report maintenance issues to the appropriate personnel to ensure prompt resolution.
7. Follow safety guidelines and wear appropriate personal protective equipment (PPE) when necessary.
8. Respond to emergencies and participate in disaster preparedness and response activities as directed.

### **Environmental Services Technician**

VERNON MEMORIAL HEALTHCARE-Viroqua, WI  
July 2022 to June 2023

1. Clean and sanitize patient rooms, common areas, and other areas of the healthcare facility following established guidelines and protocols.
2. Disinfect surfaces and equipment using approved cleaning agents and methods, paying close attention to high-touch surfaces.
3. Collect and dispose of waste and contaminated materials in accordance with infection control standards.
4. Restock supplies and inventory as needed, ensuring that all necessary items are available to healthcare staff and patients.
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### **Sanitation Lead**

IH Services, Inc-Ardmore, OK  
July 2015 to June 2022

1. Sweeping, mopping, detail work (cleaning underneath and wiping racks)
2. Handling damaged cases, cleaning supplies, gathering wrap and cardboard
3. Use of a scissor lift for cleaning debris out of racking



4. Utilizing an electrical pallet jack to navigate around the warehouse to gather garbage and recyclables.
5. Handle warehouse spillsAll other duties as assigned

### **Housekeeping**

Marriott Inn and Suites-Burlington, CO

August 2010 to June 2015

1. Perform a variety of cleaning activities such as sweeping, mopping, dusting and polishing
2. Ensure all rooms are cared for and inspected according to standards
3. Protect equipment and make sure there are no inadequacies
4. Notify superiors on any damages, deficits and disturbances
5. Deal with reasonable complaints/requests with professionalism and patience
6. Check stocking levels of all consumables and replace when appropriate
7. Adhere strictly to rules regarding health and safety and be aware of any company-related practices

### Education

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#### **GED in General**

Madill High School - Madill, OK

January 1990 to December 1991

### Skills

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- TIME MANAGEMENT (7 years)
- Housekeeping
- Cleaning (10+ years)
- Customer Service
- Commercial Cleaning
- Heavy Equipment Operation (2 years)
- Custodial Experience
- Mowing
- Lawn Care
- Packaging
- Hotel experience (2 years)
- Hospital experience
- Hospitality
- Customer service
- Basic math
- Assembly
- Forklift
- Load & unload
- Stocking
- Driving
- Manufacturing



- Materials handling
- Warehouse experience
- Commercial cleaning
- Landscape maintenance
- Lawn care
- Environmental Services
- Floor Care
- Facilities Maintenance
- Buffing
- Laundry

## Certifications and Licenses

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### **Driver's License**