

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Meuleners Alan Date: 12/11/2023

Address: (Street Address) 309 2nd Court SE (Apt./Unit #) _____

(City) Grand Meadow (State) MN (ZIP Code) 55936

Phone: 907707-6769 Email: lmeuleners@yahoo.com

Social Security No. Will give upon hire Date Available: _____

Position Applied for: Dry Storage Warehouse Associate Desired Salary: Negotiable

Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time

Are you authorized to work in the U.S? Yes No

How did you hear about us? indeed Referral Name: N/A

If under 18, please list age: N/A

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

Grandmeadow Research

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	Waconia High School	1650 Community Dr Waconia MN 55387	12 yrs	Diploma General Studies
College	Normandale Community College	9700 France Ave S Bloomington MN 55431	1 1/2 yrs	Liberal Arts No Degree
Bus. Or Trade School				
Professional School	Dunwoody College of Technology	815 Dunwoody Blvd Mpls MN 55403	10 months	Civil Engineer technician no degree

NO CONCERNS
Weekend okay

\$1700
FT/per m

Location

2 week Notice
1 Page

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Previous Employment

Company: Aerotek (Benchmark) Phone: 507-206-5766

Address: Rochester MN Supervisor: Mitchell

Job Title: Final Inspection Starting Salary: \$ 18.00 Ending Salary: \$ 18.00

Responsibilities: Final inspection on a variety of different circuit boards pass, reject or rework boards

From: 7/23 To: Present Reason for Leaving: still working

May we contact your previous supervisor for reference? Yes No

Currently Employee

Company: USPS United States Postal Service Phone: 800-275-8777

Address: Rochester MN Supervisor: ~~Charlie Foster~~ ?

Job Title: City Carrier Starting Salary: \$ 25.97 Ending Salary: \$ 25.97

Responsibilities: Case mail, small and large packages deliver mail to homes businesses and Apt's

From: 6/23 To: 7/23 Reason for Leaving: wanted to work inside again

May we contact your previous supervisor for reference? Yes No

Company: USPS Phone: 800-275-8777

Address: Palmer Alaska Supervisor: Charlie Foster

Job Title: Clerk / 204B Supervisor Starting Salary: \$ 23.97 Ending Salary: \$ 25.97

Responsibilities: Sort mail and packages for carriers deliver mail to PO Boxes / help customers with sending mail and packing

From: 10/21 To: 5/23 Reason for Leaving: moved to Minnesota

May we contact your previous supervisor for reference? Yes No

Company: USPS Phone: 800-275-8777

Address: Eagle River Alaska Supervisor: Jay Furrh

Job Title: City Carrier / 204B supervisor Starting Salary: \$ 21.00 Ending Salary: \$ 23.97

Responsibilities: _____

From: 8/17 To: 9/21 Reason for Leaving: transferred to Palmer AK

May we contact your previous supervisor for reference? Yes No

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: Alex W. Newberry Date: 12/11/2023

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Alan W. Meubers Date: 12/11/2023

CMG Preliminary Questions



Name: Alan Meuleners

Date: 12/11/2023

Please Mark Yes or No

1. If hired are you willing to take a drug test? Yes No *JS*
2. Do you have any known food allergies to soy, wheat, peanuts, or milk? Yes No
3. Are you able to work with pork? Yes No *JS JS*

Please Mark Your Preferred Position

4. Which plant do you prefer? South North *Dexter*
5. What shift to you prefer? 1st 2nd 3rd

JS

Have you ever been convicted of a crime? Yes ___ No

Explain Incident

N/A

Employee Signature Alan W Meuleners

Interviewer Signature Kelly M. Suttan



Alan Meuleners

Grand Meadow, MN
alanmeuleners2_7if@indeedemail.com
+1 907 707 6769

Good mechanical aptitude
Quick learner
Experience supporting multiple individuals in a high paced work environment
Ability to meet deadlines and handle multiple priorities
Work well independently or as a team

Authorized to work in the US for any employer

Work Experience

Final Inspection

Aerotek - Rochester, MN
July 2023 to Present

Do final inspection on a variety of different circuit boards. Sent defective boards to rework or scrape them if they can't be fixed. sent passing boards to packing.

City Carrier

Post Office USPS - Rochester, MN
June 2023 to July 2023

Inspect postal vehicle for damage. Sort all mail letters, small packages, parcels, certified letters and express mail. Deliver mail and packages to customers via different routes. Collect mail and packages from customers and collection boxes.

Clerk

USPS - Palmer, AK
January 2022 to June 2023

Sort packages by different routes, bring packages to their correct routes. Deliver letters, magazines, small packages to correct post office boxes. Deliver larger packages to a parcel locker and write up all packages that don't fit in parcel locker and deliver to customers P.O. Box. General clean up.

City Carrier

USPS - Eagle River, AK
August 2017 to January 2022

Inspect postal vehicle for damage. Sort all mail letters, small packages, parcels, certified letters and express mail. Deliver mail and packages to customers via different routes. Collect mail and packages from customers and collection boxes.

City Carrier Assistant

Post Office USPS - Palmer, AK
February 2016 to August 2017

Sort letters, large envelopes, magazines and packages. Deliver mail and packages to customer by a set route. Provide excellent customer service.

Quick Lube Technician

Kendall Ford of Wasilla - Wasilla, AK
November 2015 to February 2016

Responsibilities

Change oil and filters on all make of cars. Mount, balance, rotate and repair tires. Check batteries and replace if necessary. Replace bulbs and make minor repairs. Clean-up shop.

Grocery Associate

Sams Club - Anchorage, AK
July 2015 to November 2015

Assist members in finding products they want. Stock and receive inventory to correct location for members to find. Customer service. General clean up.

Tire and Battery Technician

Sams Club - Shakopee, MN
October 2014 to June 2015

Customer service. Help members find tires or a battery that would best fit their needs and or car. Mount and balance tires for cars and trucks. Install batteries in members car or truck. Install windshield wipers on cars and trucks. General clean up of shop area. Cashiering the sale of tires, batteries and all club items.

Mechanical Assembly Technician / Shipping and Receiving Clerk

Milltronics - Waconia, MN
May 2010 to October 2014

1. Assemble CNC Machines, vertical mills, horizontal mills, bridge mills and twin tables. Clean up and touch up paint on all machines. Read blueprints, use of hand and power tools, measure parts using rulers and calipers.
2. Prepare packages to ship via UPS, Federal Express, Spee-Dee, Road Runner and various trucking companies. Received into inventory product from various companies.

Mechanical Assembly Technician

Milltronics - Waconia, MN
June 2008 to January 2010

Assemble CNC Machines, vertical mills, horizontal mills, bridge mills and twin tables. Clean up and touch up paint on all machines. Read blueprints, use of hand and power tools, measure parts using rulers and calipers.

Certified Teacher of English as a Second Language

Self Employed - Ukraine
July 2004 to May 2008

Taught English as a second language to Ukrainian School children aged 5-18 and adults. Exposed the students to a vast range of experiences and promote interactive learning. Used a variety of English, educational computer programs.
Prepared course materials such as; syllabi, homework, assignments and handouts.

Installer

Door Power Inc - Chanhassen, MN
January 1999 to June 2004

Installed, serviced, troubleshot and repaired residential overhead garage doors and door openers and control units included locking devices. Managed mechanical and electrical troubleshooting. Often worked at heights from ladders. Use of hand and power tools.

Real Estate Agent/ Appraiser

Action Realty West - Waconia, MN
May 1998 to December 1998

Sold residential real estate. Showed residential properties to the potential buyers. Held open houses. Assisted in residential real estate appraisal. Prepared computer final estimation of property values. Estimated building replacement costs. Evaluated land and neighborhoods where the properties were situated. Inspected properties to evaluate construction, conditions, special features and functional design, and to take property measurements.

Shipping and Receiving Clerk

American Flexible Products INC - Chaska, MN
December 1997 to May 1998

Chaska, MN

Dec 1997 to May 1998

Prepare packages to ship via UPS, Federal Express, Spee-Dee, Road Runner and various trucking companies. Received into inventory product from various companies.

Courier

Federal Express - Maple Grove, MN
May 1994 to November 1997

Organized materials to be delivered each day. Loaded packages into truck, set up packages for delivery, and delivered packages to customer by commitment time.

Picked up packages from customers and talked to customers to sell additional Fed Ex services. Prospected for new customers. Cleaned and cared for assigned vehicle

Warehouse Inventory Stock

Response Marketing - Eden Prairie, MN
November 1993 to April 1994

Eden Prairie, MN

Nov 1993 to Apr 1994

Got orders ready to send out by different trucking companies and local couriers. Recorded incoming stock. Repaired and assembled office furniture. Arranged stock and general cleanup.

Assistant Store Manager

Holiday Stationstores, Inc. - Minnetonka, MN
September 1993 to November 1993

Sept 1993 to Nov 1993

Maintained outstanding customer service. I processed sales quickly, accurately and efficiently. Operated cash register and collected money. Did inventory, ordered and set up merchandise. Provided direct supervision when the manager was off site. Assisted the Department Manager in achieving sales, gross

profit, labor, shrink and inventory, product ordering, pricing, organization, merchandising and stocking. Opened store, closed and cleaned store.

Assistant Manager

Mail Room, Holiday Company Station Stores - Bloomington, MN
February 1989 to September 1993

Sorted and delivered all incoming and interoffice mail. Operate fax and postage machines. I assisted manager with day to day activities.

Director/Sales Representative

United Consumers Club, Fort Collin, CO - Fort Collins, CO
August 1988 to November 1988

Contacted potential customers by telephone and invited them to take a look at our facilities. Mailed out information sheets/forms and offered them a presentation of our club. I sold the membership by finding a comfortable payment program for the customer.

Service Rep/Mechanic

Prestige Lincoln Mercury - Saint Louis Park, MN
February 1987 to April 1987

Provide excellent customer service (answered serviced calls). I ran cars in and out of shop. Set up appointments for service of cars. Changed oil and filter, changed, rotate-balance tires, towed cars, picked up parts.

Service Rep/Car Runner

Quality Lincoln Mercury - Bloomington, MN
September 1986 to February 1987

Provide excellent customer service (answered serviced calls). I ran cars in and out of shop. Okayed cars for recalls and entered recall information into computers. Contacted the customer to inform them their special ordered parts were received.

Used Car Lot Mechanic

Quality Lincoln Mercury - Bloomington, MN
January 1985 to September 1986

Inspected and prepared used cars for resale. Made minor repairs, changed spark plugs, installed and picked parts. Arranged lot, delivered cars to different locations when warranted. Plowed snow and general clean up.

Attendant/Mechanic

Colonial Standard - Bloomington, MN
December 1983 to March 1985

Maintained outstanding customer service. Pumped gas. Ran cash register, sold and repaired brakes, exhaust, shocks, tune-ups and tires.

Education

Civil Engineer

Dunwoody College of Technology SW Campus - Chaska, MN

March 2009 to December 2009

Liberal Arts

Normandale Community College

January 1991 to January 1993

National Educational Center

July 1987 to March 1988

Hennepin Technical College

July 1983 to October 1984

Graduate Waconia High School - Waconia, MN

Skills

- Manufacturing
- Assembly
- Load & unload

