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Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 8/28/23
 Employee Name: Pavet Kheng
 Job Title: op checker
 Manager/Supervisor: Ali/Gain / Albense

Type of Warning

Verbal Warning
 Written Warning
 Final Warning

Type of Offense

Tardiness/Leaving Early
 Absenteeism
 Violation of Company Policies
 Substandard Work
 Violation of Safety Rules
 Rudeness to Customers/Coworkers
 Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Wrong country of origin on the whole production shift on or about 8/14/23

Plan for Improvement:

Ensure that the correct products are being used in production and recorded correctly on the production forms, cross check for accuracy and report discrepancies to supervisor / EA. Ensure correct code

Consequences of Further Infractions: date information is used.

Disciplinary escalation

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Assignment ended 8/21/23 per Kelsey

Employee Signature

Albense Auda

Date

8/28/23

Manager/Supervisor

Date

Witness Signature (if employee understands warning but refuses to sign)

Date

Alfonso Cerda

From: Kelsey Sikkink <Kelsey@corpmgmtgroup.com>
Sent: Monday, August 21, 2023 9:21 AM
To: Jamie Laber; Isabel Garcia; Leads; Ali Rage; Joel Cockram; Moses Godi; Jamie Sorensen; Kendra Lunt; James Littlefield; Samarth Chea; Phuy Vorng Chi; Peter Draheim; Cham Ouk; Anthony Dahlke; Joel Cockram; Gai Nguyen; Edgar Loya; Ryan Grzanek; Jeremy Meyer
Cc: Lisa Campbell; Isabel Cardenas; Holly Johnson; Alfonso Cerda
Subject: Disc report for 8/18/23

THIS MESSAGE ORIGINATED FROM OUTSIDE OF YOUR ORGANIZATION.

Good Morning 😊

Here is the disc report for 8/18/23.

Notification for the tardiness policy

Dionte Gentry

Verbal warning for the attendance policy

Samater Ali

Ahmed Barut

Written warning for the attendance policy

Deko Abdinoor

Farah Ali

Documented left early

Sayoun Moun

Leave

Nasteho Mohamed

Assignment end

Roda Adut-DNH (8/18)

Ravet Kheng-eligible #1 (8/17)

Thank you,

Kelsey Sikkink

Account Manager

507.923.0366 Direct