

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri
 Office Number: 507-923-4955
 Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Mahamoud Zahra Date: 06/30/18
 Address: (Street Address) 863 21st Ave SE (Apt./Unit #) 208
 (City) Rochester, (State) Mn (ZIP Code) 55904
 Phone: 563-419-9128 Email: _____
 Social Security No. 343-45-5313 Date Available: 07/01/18
 Position Applied for: Any position Desired Salary: \$9⁰⁰-11⁰⁰
 Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time
 Are you authorized to work in the U.S? Yes No
 How did you hear about us? friend Referral Name: Fadoma Faysal
 If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

1st SOUTH

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>Green house</u>			
College				
Bus. Or Trade School				
Professional School				

EMPLOYEE WARNING NOTICE FORM

Employee Name: Zahra Mahamoud

Date: 5/14/2021

Supervisor Name: Bunthy Douk

Hire Date: 7/5/2018

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused absence on 5/12/2021 and 5/13/2021

3. Prior Warnings:

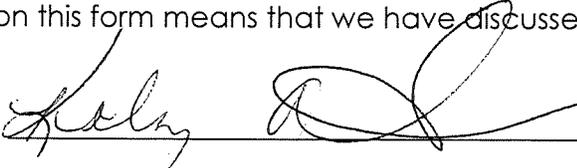
6/2/2020- Verbal for attendance
7/22/2020- Notification for attendance
7/31/2020- Verbal for attendance
9/9/2020- Notification for attendance
9/18//2020- Verbal for attendance
10/13/2020- Verbal for attendance
11/23/2021- Written for attendance
2/24/2021- Written for attendance
3/9/2021- Written for attendance
5/4/2021- Written for attendance

4. The following immediate corrective action must be taken by the employee.

Go 2 months without calling in. Failure to do so could result in possible written warning / possible final warning.

Employee Signature: _____ Date: _____

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 5/14/21

Refused to sign.

EMPLOYEE WARNING NOTICE FORM

Employee Name: Zahra Mahamoud Date: 11/25/2020

Supervisor Name: Bunthy Douk Hire Date: 7/5/2018

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused Absence on 11/23/2020

3. Prior Warnings:

12/9/2019 – Notification for attendance
1/28/2020 – Notification for attendance
2/14/2020 – Verbal for attendance
2/20/2020 – Written for attendance
6/2/2020 – Verbal for attendance
7/22/2020 – Notification for attendance
7/31/2020 – Verbal for attendance
9/9/2020 – Notification for attendance
9/18/2020 – Verbal for attendance
10/13/2020 – Verbal for attendance

4. The following immediate corrective action must be taken by the employee.

Failure to do so will result in further disciplinary action up to and including termination.

Go 2 months without calling in. 2 months from offence is 1/25/2021.

Employee Signature: _____ Date: _____

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature: _____ Date: 11/30 Pited

EMPLOYEE WARNING NOTICE FORM

Employee Name: Zahra Mahamoud

Date: 2/25/2021

Supervisor Name: Samarth

Hire Date: 7/5/2018

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused Absence on 2/24/2021

3. Prior Warnings:

- 2/14/2020 – Verbal for attendance
2/20/2020 – Written for attendance
6/2/2020 – Verbal for attendance
7/22/2020 – Notification for attendance
7/31/2020 – Verbal for attendance
9/9/2020 – Notification for attendance
9/18/2020 – Verbal for attendance
10/13/2020 – Verbal for attendance
11/23/2020 – Written for attendance

4. The following immediate corrective action must be taken by the employee.

Failure to do so will result in further disciplinary action up to and including termination.

Go 2 months without calling in. 2 months from offence is 4/25/2021.

Employee Signature: _____ Date: _____

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature: _____ Date: _____

NCNS to CMB office