

# EMPLOYEE WARNING NOTICE FORM



Employee Name: Tiberius Momanyi

Date: 12/27/2022

Supervisor Name: Anthony Dahlke

Hire Date: 8/2/2017

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Verbal Warning              | <input checked="" type="checkbox"/> Written Warning | <input type="checkbox"/> Final Warning |
| <input type="checkbox"/> Coaching/Counseling Session | <input type="checkbox"/> Assignment End             | <input type="checkbox"/> Termination   |

**1. Your behavior/actions have been found unsatisfactory for the following reasons:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Tardiness         | <input type="checkbox"/> Insubordination                       |
| <input type="checkbox"/> Damaged Equipment            | <input type="checkbox"/> Failure to Follow Procedure           |
| <input type="checkbox"/> Absenteeism                  | <input type="checkbox"/> Failure to Meet Performance Standards |
| <input type="checkbox"/> Policy Violation             | <input type="checkbox"/> Poor Work Quality                     |
| <input type="checkbox"/> Falsifying Company Documents | <input type="checkbox"/> Other                                 |

**2. Details of Unsatisfactory Behavior/Actions:**

Unexcused Tardy on 12/23/2022

**3. Prior Warnings:**

Notified For Tardiness- 1/23/2022, 1/26/2022, 10/4/2022, 10/21/2022, 10/22/2022, 11/1/2022,  
Verbal for Tardiness- 1/28/2022, 2/11/2022, 2/18/2022, 2/21/2022, 2/22/2022, 2/24/2022, 2/25/2022,  
3/15/2022, 3/22/2022, 3/24/2022, 4/3/2022, 4/26/2022, 4/28/2022, 5/17/2022, 5/19/2022, 8/26/2022,  
11/2/2022, 11/3/2022, 11/16/2022, 12/2/2022, 12/5/2022  
Written for Tardiness- 3/10/2022, 5/24/2022, 6/17/2022, 7/15/2022, 12/13/2022, and 12/15/2022

**4. The following immediate corrective action must be taken by the employee.**

Go four months without any unexcused tardy or it may result in further disciplinary action.

Employee Signature:  Date: 1/3/2023

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 1/4/23