

EMPLOYEE WARNING NOTICE FORM



Employee Name: Yahye Jaamac Ali

Date: 12/2/2022

Supervisor Name: Ali Rage and Gai Nguyen

Hire Date: 5/31/2022

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused absence and NCNS on 12/1/2022 (This is a final warning for the attendance policy and a final warning for failing to follow the call-in procedure.)

3. Prior Warnings:

- Notified upon Hire
- 8/8/2022- Notification for attendance
- 8/17/2022- Notification for attendance
- 8/18/2022- Notification for attendance
- 9/9/2022- NCNS
- 9/28/2022- Verbal for attendance
- 10/12/2022- Verbal for attendance
- 10/19/2022- Written for attendance
- 10/26/2022- Written for attendance
- 11/9/2022- Written for attendance
- 11/29/2022- Final for attendance

12 = 2x6

4. The following immediate corrective action must be taken by the employee.

Any no-call-no-shows will result in assignment end. You must go four months without any unexcused absences, or it could result in further disciplinary action and possible assignment end.

Employee Signature: Yahye Date: 2/6/20022

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature: Kelly M Sutte Date: 12.6.22