

EMPLOYEE WARNING NOTICE FORM

Employee Name: Sokphorn Moeurn

Date: 11/17/2022

Supervisor Name: Anthony Dahlke

Hire Date: 10/7/2020

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused absence on 11/15/2022 and 11/16/2022.

3. Prior Warnings:

Notification for Tardiness- 11/18/2021, 1/17/2022, 1/23/2022, 2/7/2022

Verbal for Tardiness-11/22/2021, 11/30/2021, 2/11/2022, 2/18/2022, 3/15/2022, 7/14/2022, 7/18/2022, 9/8/2022, 9/30/2022, 10/4/2022, 10/14/2022, 10/17/2022, 10/21/2022, 10/22/2022, 10/26/2022, 11/1/2022,

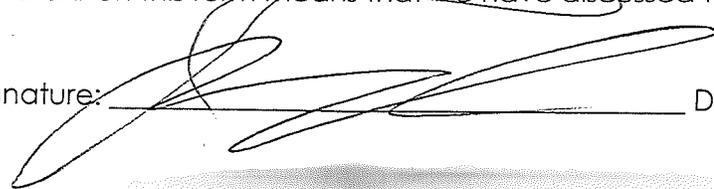
Written for Tardiness- 3/24/2022, 4/18/2022, 5/13/2022, 5/14/2022, 5/24/2022, 5/25/2022, 6/1/2022, 6/3/2022,

4. The following immediate corrective action must be taken by the employee.

Go 2 months without calling in. Failure to do so could result in possible written warning/possible final warning.

Employee Signature:  Date: ^{SMK} 11/21/22

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 11/22/22