



# Transfer Request

Employee Name: Kevin Phathaem

Effective Date: 11/28/22

Current Shift/Dept.: 1<sup>st</sup> Tri-State

Shift Requesting: 1<sup>st</sup> North

Reason: Attendance

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Improving

Work Performance: 1.58 on 10/31/2022

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: \_\_\_\_\_

Work Restrictions: N/A

Current Wage: \$17.00 New Wage: \$15.00

Hire Date: 6/27/2022

09/2011

HR Initials