



# Transfer Request

Employee Name: Chinda But

Effective Date: 11/28/2022

Current Shift/Dept.: 2<sup>nd</sup> South

Shift Requesting: 1<sup>st</sup> South

Reason: No transportation on 2<sup>nd</sup> Shift

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Great

Work Performance: PR not done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schmaub*

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: NA

Hire Date: 8/17/22

HR Initials *JS*