

EMPLOYEE WARNING NOTICE FORM



Employee Name: Erick Agustin

Date: 9/20/22

Supervisor Name: Jamie Sorenson

Hire Date: 8/29/22

- Verbal Warning Written Warning Final Warning
 Coaching/Counseling Session Assignment End Termination

1. Your behavior/actions have been found unsatisfactory for the following reasons:

- Tardiness Insubordination
 Damaged Equipment Failure to Follow Procedure
 Absenteeism Failure to Meet Performance Standards
 Policy Violation Poor Work Quality
 Falsifying Company Documents Other

2. Details of Unsatisfactory Behavior/Actions:

Unexcused absence on 9/19/22

3. Prior Warnings:

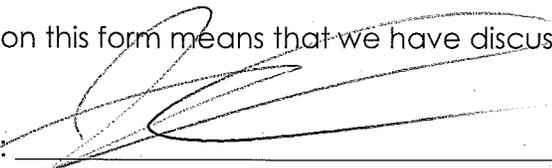
Notified upon Hire 8/29/22

4. The following immediate corrective action must be taken by the employee.

Go two months without any unexcused absences or it may result in further disciplinary action.

Employee Signature:  Date: 9/27/22

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 9/28/22

Please sign and return to the CMG Office