



Transfer Request

Employee Name: Maria Figueroa Zavala

Effective Date: 9/06/2022

Current Shift/Dept.: 2nd Shift

Shift Requesting: 1st Shift

Reason: Transportation issues

Employee Signature: _____

Office Use Only

Attendance: Great

Work Performance: PR on 2/21/22 score 4.625

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Shuman*

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: NA

Hire Date: 10/19/21

09/2011

HR Initials *js*