



Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 8/16/2022
Employee Name: Danny Garcia
Job Title: Warehouse
Manager/Supervisor: Jeremy Meyer

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

On 08/11/22, a broken piece of pallet was noticed to be stabbed into a 1-4103-25 box of product. This is destruction of Reichel property and is not acceptable behavior.

Plan for Improvement:

There will be no intentional destruction of company property and if witnessed, it needs to be reported right away.

Consequences of Further Infractions:

Consequences of Further Infractions include increased warning severity up to assignment end.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Danny Garcia
Employee Signature

8/17/22
Date

Jeremy Meyer
Manager/Supervisor

8-17-22
Date

Witness Signature (if employee understands warning but refuses to sign)

Date