

analive Hedberg

Teacher of English

Rochester, MN 55901

analivemeza5_y2p@indeedemail.com

+1 651 382 5288

Autorizado a trabajar en EE. UU. para cualquier empresa

6.6
10:00 am
ana-live14@
gmail.com

Experiencia laboral

Teacher of English

Ministerio de Educación Pública - San José

septiembre 2009 - diciembre 2016

Costa Rica

- * Instructed students from grades 2-6 from beginning to intermediate English
- * Developed quarterly curriculum and daily lesson plans
- * Collaborated with parents and families to supplement students' in-home education
- * Collaborated with colleagues
- * Planned quarterly lessons
- * Participated in Staff Development training

Educación y formación

Bachelor of Science en Science of Education

Universidad Castro Carazo

2017

Bachelor of Science en Science of Education

Universidad Central

2014

Bachelor's degree

Habilidades y conocimientos

- Administrative/Clerical (Menos de 1 año)
- Clerical (Menos de 1 año)
- copying (Menos de 1 año)
- Excel (Menos de 1 año)
- faxing (Menos de 1 año)
- Teaching
- Curriculum Development
- Mac OS

- Classroom Management
- Microsoft Windows
- English

Otros datos de interés

SKILLS

- * English/Spanish bilingual
- * 40 keyboarding WPM
- * Advanced user of Microsoft Office Suite (Word, Excel, Outlook, PowerPoint)
- * Microsoft Windows/Mac OSX knowledge
- * Administrative/Clerical functions - filing, scanning, copying, faxing, etc.
- * Social event organizing skills