

# CORPORATE MANAGEMENT GROUP

## Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri  
 Office Number: 507-923-4955  
 Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



### Applicant Information

*(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)*

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Wilkins, DiAngelett Date: 3/29/2022  
 Address: (Street Address) 210 16th ST NE (Apt. /Unit #) 206  
 (City) Rochester (State) MN (ZIP Code) 55906  
 Phone: 320-316-5160 Email: Angelett69@gmail.com  
 Social Security No. 336-98-1538 Date Available: 3/30/22  
 Position Applied for: Any available Desired Salary: 15.50  
 Shift Available to work:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> Employment desired:  Full-Time  Part-Time  
 Are you authorized to work in the U.S?  Yes  No  
 How did you hear about us? Indeed Referral Name: \_\_\_\_\_  
 If under 18, please list age: \_\_\_\_\_

Nurs  
Weekend  
1<sup>st</sup>

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  No  Yes

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	Rochester ALC	Rochester, MN	4	
College				
Bus. Or Trade School				
Professional School				

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### PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant *D. Angelus Wilkins* Date: 3/29/2022

# DiAngelett Wilkins

Rochester, MN 55906  
diangelettwilkins4\_oku@indeedemail.com  
+1 320 316 5160

Willing to relocate to: Rochester, MN  
Authorized to work in the US for any employer

## Work Experience

### **Personal Care Assistant (PCA)**

Southeastern Minnesota Center for Independent Living, Inc. (SEMCL) - Rochester, MN  
January 2022 to Present

I became a PCA to be able to properly take care of my mom, however I'm looking to expand on my career options.

### **Housekeeper**

Residence Inn by Marriott - Rochester, MN  
October 2021 to Present

### **Housekeeper**

Homewood Suites by Hilton - Rochester, MN  
September 2021 to October 2021

### **Crew Member**

Taco John's - Rochester, MN  
October 2020 to January 2021

### **Cashier**

Cub Foods - Rochester, MN  
February 2020 to February 2020

### **Laborer**

Watkins - Winona, MN  
September 2019 to October 2019

Packaging spices, securing tops, and correcting labels.

### **Cashier**

Goodwill Industries - Winona, MN  
April 2019 to August 2019

### **Housekeeper**

Express Riverport inn and suites - Winona, MN  
September 2018 to December 2018

Cleaning rooms involved changing the bedding, vacuuming, dusting then sanitization. Cleaned the bathroom, including the tub and toilet, replacing towels, and amenities.

## **Cashier**

Chipotle Mexican Grill - Rochester, MN  
July 2017 to October 2017

I put in my two weeks notice because they didn't work with my school schedule at all. Also I was having conflicting views with other workers, and my life wasn't very stable at the time.

## **Education**

Winona Area Learning Center - Winona, MN  
September 2018 to June 2019

Winona Senior High School - Winona, MN  
September 2016 to April 2017

Century High School

## **None**

## **Skills**

- Fast Food
- Food Service (2 years)
- Team Member
- Customer Service (2 years)
- Food Prep
- Cleaning (2 years)
- Housekeeping (2 years)
- Packaging
- Cashiering (5 years)
- Food Safety (2 years)
- Kitchen Experience
- Cooking
- Food Handling (3 years)
- Food Production
- Busser
- Serving Experience
- Merchandising
- Cash Handling (3 years)
- Meal Preparation
- Caregiving
- Home Care
- Restaurant Experience
- Laundry

## Certifications and Licenses

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### **PCA**

January 2022 to Present

## Additional Information

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I don't know which way the economy might go with this pandemic..I'd rather work until the end, I'm a hard worker, a fast learner, and bills still need to be paid.

**m** MINNESOTA

USA

**IDENTIFICATION CARD**



NOT FOR FEDERAL  
IDENTIFICATION

4d ID# Q777-157-691-721

4a ISS 07/26/2019

4b EXP 04/18/2022

3i DOB 04/18/2001

**NOT A DRIVER'S  
LICENSE**

**UNDER 21 UNTIL 04/18/2022**

*Diangelett Wilkins*

15 SEX F 16 EYES BRO

16 HGT 5-04

17 WGT 115 lb

1 WILKINS  
2 DIANGELETT EDNEISHA  
8 556 E WABASHA ST  
WINONA, MN 55987-4371

04/18/01

5 DD 00000001888368



CERTIFICATION OF BIRTH RECORD

**IDPH DIVISION OF VITAL RECORDS  
SPRINGFIELD, ILLINOIS  
CERTIFICATION OF BIRTH  
STATE FILE NUMBER: 112-2001 0028736**

NAME: DIANGELETT EDNEISHA WILKINS

DATE OF BIRTH: APRIL 18, 2001

SEX: FEMALE

PLACE OF BIRTH: JACKSONVILLE, MORGAN COUNTY, ILLINOIS

NAME OF MOTHER/PARENT: CHRISTIE LATRICE WILKINS

PLACE OF BIRTH OF MOTHER/PARENT: ILLINOIS, UNITED STATES

AGE: 23

NAME OF FATHER/PARENT:

PLACE OF BIRTH OF FATHER/PARENT:

AGE:

DATE FILED: APRIL 19, 2001

DATE ISSUED: 03/10/2022

1350039

This is to certify that this is a true and correct copy from the official birth record filed with the Illinois Department of Public Health.

  
Ngozi O. Ezike, M.D.  
State Registrar



**ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE**



## New Employee Acknowledgement Form

Welcome to CMG and Reichel Foods!

As a new employee, you will be provided with the website, username and password to view the new hire forms that you signed during your CMG interview. Please sign and date the bottom of the sheet stating that you received your login information.

**CMG/ ESSG / Reichel Foods Handbook**

**Healthcare Notice of Exchange and Website for Enrollment**

**Safety Policy**

**Drug and Alcohol Testing Policy**

**View Paystubs**

**Website:** <https://zenople.esgazure.com/login/cmog>

\*\* do not fill out the below login name and password, CMG will provide you with this information \*\*

**Login Name:** 3203165160

**Login Password:** Dw@1538

I hereby acknowledge that I have been provided with the login information to view the items listed above. I understand that it is my responsibility to read and follow each document provided to me and that if I have any questions concerning the times or its content, that it is my responsibility to address my questions with my supervisor or CMG representative, and hereby waive any claim, now or in the future, that I did not receive, did not read or did not comprehend the items or their contents.

**Signature:** D'Amyelett Wilkins **Date:** 3/29/2022



## CMG/Reichel Foods, Inc. \$2,000.00 Retention Bonus

Thank you for accepting a position with CMG and Reichel Foods, Inc. By accepting this position, you are eligible for a \$2,000 Retention Bonus. Please read the below requirements and conditions about the sign-on bonus followed by your signature.

### Requirements and Conditions for the \$2,000 Retention Bonus

- You must pass all Reichel Foods, Inc. hiring requirements before you are eligible for hire
  - o You must complete the CMG/Reichel Foods, Inc. orientation
  - o You must pass a drug screen and background check
  - o You must meet Reichel Foods, Inc. language requirements
  - o You must meet company policies and practices for attendance and performance
- If you resign or your assignment ends, you will forfeit any remaining portion of the Retention Bonus.
- The bonus amount is for \$2,000 total
  - o You will receive weekly payments of \$41.67 for 12 weeks (totaling \$500)
  - o Afterwhich, you will receive a \$500 check from CMG after each quarter worked (i.e. 13 weeks) for the following 3 quarters. This totals \$1,500.
- Payroll taxes (including State & Federal Income Taxes) will not be withheld from your \$500 checks that are provided by CMG. You will be responsible for the tax liability when you file your individual income tax returns.
- You will receive a 1099 for payments from CMG for any tax year you were paid the bonus.

*\*I acknowledge that I have read and understand the terms and conditions above regarding the \$2,000 Retention Bonus with CMG and Reichel Foods, Inc.*

Employee Name	Signature	Date
<u>D'Angelotto Wilkins</u>	<u>D'Angelotto Wilkins</u>	<u>3/29/22</u>

CMG Representative Name	CMG Representative Signature	Date
<u>Kelly M. Suttie</u>	<u>[Signature]</u>	<u>3.29.22</u>

# CMG Preliminary Questions



Name: D'Angelett Wilkins

Date: 3/29/22

### Please Mark Yes or No

1. If hired are you willing to take a drug test?  Yes  No

2. Do you have any known food allergies to soy, wheat, peanuts, or milk? Yes   No

3. Are you able to work with pork?  Yes  No

### Please Mark Your Preferred Position

4. Which plant do you prefer?  South  North

5. What shift do you prefer?  1st  2nd  3rd

### \*To be completed during or after interview\*

Have you ever been convicted of a crime? Yes  No

Explain

Incident \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employee Signature D'Angelett Wilkins

Interviewer Signature Kelly M. Sall

Name:

DiAngeletti Wilkins

Date:

3/24/2022

Achool!

**\*\*Read the story and answer the multiple-choice questions below \*\***

Achool! We all sneeze sometimes. Sneezing is a reflex that your body does automatically. That means you cannot make yourself sneeze or stop one once it has started. When you sneeze, your body is trying to get rid of bad things in your nose, such as bacteria. You have extra germs when you have a cold, so you sneeze a lot more. You might also sneeze when you smell pepper!

Inside your nose, there are hundreds of tiny hairs. These hairs filter the air you breathe. Sometimes dust and pollen find their way through these hairs and bother your nasal passages. The nerves in the lining of your nose tell your brain that something is invading your body.

Your brain, lungs, nose, mouth and the muscles of your upper body work together to blow away the invaders with a sneeze. When your sneeze, germs from your nose get blown into the air. Using a tissue or "sneezing into your sleeve" captures most of these germs. It is very important to wash your hands after your sneeze into them, especially during cold and flu season.

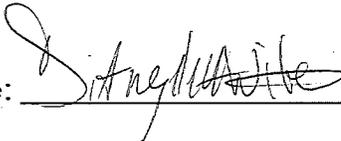
Do you ever sneeze when your walk into bright sunlight? Some people say that happens to them often. Scientists believe the UV rays of the sun irritate the nose lining of these people, so they sneeze.

If someone nearby sneezes, remember to tell them "Gesundheit!" that is a funny-looking word which is pronounced "gezz-oont-hite." It is the German word that wishes someone good health after sneezing.

1. Why do people sneeze?
  - a. The tiny hairs in your nose tickle
  - b. Your body is trying to get rid of bad things
  - c. You can make yourself sneeze when you want to
2. What are the 3 parts of your body that work together with your upper body to sneeze?
  - a. Hand, Elbow, Shoulder
  - b. Ankle, Knee, Hip
  - c. Brain, Lungs, Mouth
3. What other things can make you sneeze?
  - a. Pepper, Sun, Dust, and Pollen
  - b. Water, Pop, Flowers, Trees
  - c. Salt, Seasonings, Meat, Fruit
4. What is a German word that people often say to someone that sneezes?
  - a. Good Job
  - b. Gesundheit
  - c. Hang in there
5. What should you do after your sneeze into your hands especially during cold and flu season? (This should also be done in the production area!)
  - a. Wipe them with a tissue
  - b. Nothing
  - c. Wash your hands

# Authorization to Enter New Hire Information

By signing below, I authorize a member of Corporate Management Group – Rochester Office – to enter my new hire paperwork into the online Zenople (NHO) site. I understand that I will be provided access via login name and password to view the forms that they have completed on my behalf.

Employee Signature:  Date: 3/29/22

## Insurance Information

I understand that the CMG Staff defaults to decline insurance when entering my new hire paperwork unless specified otherwise during my interview.

I understand that I have 30 days after my employment starts to apply for insurance through ESSG via the login information provided to me.

I agree: DW (initial)

## Electronic W-2 Consent:

The IRS has approved employers to send W-2 electronically to employees. Employees who choose to receive their W-2 statements electronically will have the following advantages. Faster access to your W-2. Ongoing availability to view the W-2. Ability to reprint as many times as needed.

**Would you like to receive your W-2 statement electronically?**

Yes  No

By completing the box below, you are consenting to receive your W-2 by email to only the email address that you list. A paper copy will **not** be provided. This option can be changed at any time but remains in effect until you inform ESSG that you would like to revoke your consent.

I consent to receive my W-2 by email at the address listed below from this date forward.

Email

I agree: DW (initial)

## **Applicant Certification and Authorization for Background Check**

*Please read the below statements and initial on the indicated line*

**(This information will be inputted onto the online NHO form – you will be provided the login information during your interview)**

I authorize Employer Solutions Staffing Group (ESSG) to use the information and statements contained in this application to determine my qualifications. I authorize ESSG to make inquiries of my former employers, except as indicated in this application, regarding my previous duties, responsibilities, performance, compensation and eligibility for rehire.

I understand that comprehensive background checks may be conducted to determine my eligibility for my hire by certain clients of ESSG. This may include – but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by ESSG policies.

I release ESSG and other persons or entities from any claims that might be based on ESSG's decision to conduct a background check. I certify that all statements made in my application are true and accurate and that I have not omitted any material information or provided false or misleading information. I understand that any material omission or misrepresentation will result in my disqualification from consideration for employment or if discovered after I begin my employment, will result in my termination.

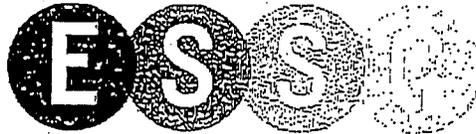
If hired, I agree to abide by the policies and procedures of ESSG.

**I have read and agree** DW **(initial)**

I hereby authorize Employer Solutions Staffing Group, LLC and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment purposes. I understand that the scope of the consumer report / investigative consumer report may include, but is not limited to the following areas: verification of social security number, credit reports, current and previous residences, employment history, education background, character references, drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, country jurisdictions, driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation or public agency to divulge any and all information, verbal or written, pertaining to me, to Employer Solutions Staffing Group, LLC or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation or public agency may have to include information or data received from other sources Employer Solutions Staffing Group, LLC and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers and dates of birth.

**I have read and agree** DW **(initial)**



employer solutions staffing group.

## Notification of Minnesota Law Requirement – Unemployment Acknowledgement

*According to Minnesota Statute section 268.095, subdivision 2, paragraph (d), an applicant who; within five calendar days after completion of a suitable job assignment from a staffing service, (1) fails without good cause to affirmatively request an additional suitable job assignment, (2) refuses without good cause an additional suitable job assignment offered, or (3) accepts employment with the client of the staffing service, is considered to have quit employment. This paragraph applies only if, at the time of beginning of employment with the staffing service, the applicant signed and was provided a copy of a separate document written in clear and concise language that informed the applicant of this paragraph and that unemployment benefits may be affected.*

It is your responsibility to contact ESSG through the recruiter stated below for additional assignments. If you fail to do so, it may affect your unemployment benefits.

I understand by signing this form that I am responsible to contact ESSG through the recruiter stated below within 5 calendar days once an assignment ends. I also acknowledge that I have been provided a copy of this form. SM \_ (Initial)

Recruiter: Corporate Management Group

Phone Number: 303-9201425

Address: 1501 W. 124th Ave Unit 500 Westminster, CO 80234

*D. Angelett Wilkins*

*3/29/22*

Employee Signature:

Date:

*D. Angelett Wilkins*

Employee (please print your name here)