

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Garcia Almanzan, Abigail Date: 3/16/2022

Address: (Street Address) 3111 15th Ave. NW (Apt./Unit #) D

(City) Rochester (State) MN (ZIP Code) 55901

Phone: 651-434-2597 Email: kyjjae77@gmail.com

Social Security No. 469-55-3457 Date Available: 03/17/2022

Position Applied for: Sanitation Desired Salary: _____

Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time

Are you authorized to work in the U.S? Yes No

How did you hear about us? Indeed Referral Name: _____

If under 18, please list age: yes

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

*3rd Shift
Wkds
no Sanitation*

See Resume

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School				
College				
Bus. Or Trade School				
Professional School				

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Abigail Garcia Date: 03/16/2022

12 3/16
San

Abigail Garcia Almanzan

Exceptional Dedication and Empathy to Other's.

Rochester, MN 55901

abigailgarciaalmanzan2_j4m@indeedemail.com

+1 651 434 2597

Respect, patience, gratitude, communication and being able to be a good listener are qualities that matter in life to create a better world.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Lead Tech

Gables - Rochester, MN

January 2022 to February 2022

Parts Counter Sales/Driver

Auto Value Parts Store - Rochester, MN

July 2021 to December 2021

Deliver parts/products requested by customers.

Sanding

HALCON Furniture - Stewartville, MN

May 2021 to July 2021

Sanding furniture.

PCA

Mayo Clinic - Rochester, MN

February 2021 to May 2021

PCA in Pre Op department. Bring patients down to the pre op to get them ready for surgery and take them back to their rooms when patients are better from surgery.

Medical Assistant

Interim HealthCare Staffing MN - Bloomington, MN

November 2020 to December 2020

Perform Medical Assistant duties in the Specialty Center in Saint Paul, MN on the ENT Specialty.

Medical Assistant

Western Digital - Rochester, MN

May 2020 to October 2020

Screening Temperatures - Screen employees before they enter to perform there jobs.

Medical Assistant

Interim healthcare services - Bloomington, MN

December 2019 to February 2020

Vitals, immunizations, chatting, assist doctors in procedures.

Apheresis Technician

American Red Cross - Saint Paul, MN

October 2017 to October 2019

Collection of plasma, red blood cells and platelets.

Partner and General Manager

J&A Construction - Saint Paul, MN

December 2012 to December 2017

Estimates, payroll, hiring, material orders, keep records.

Medical Assistant

West Side Community Health Services - Saint Paul, MN

February 2015 to April 2016

Rooming patients filled out the EMR, WCC, phlebotomy and assist providers in Pediatrics and Ob Gyn general obstetrics.

Parts Manager

AutoZone - Saint Paul, MN

September 2011 to June 2013

Inventories, cycle count, planograms, data collection, customer service.

Education

Associate in Medical Assistant

Globe University-Woodbury - Woodbury, MN

April 2010 to June 2013

College Degree in Applied in medical science

Globe University-Woodbury - Woodbury, MN

April 2010 to June 2013

Skills

- Patient Care
- Injections
- EMR
- Receptionist
- EKG
- Microsoft Word
- Epic
- CPR Certified
- Venipuncture

- Phlebotomy
- Pharmacology
- Customer Service
- Auto parts retail/sales
- Pallet Jack Experience (1 year)
- Stocker (7 years)
- Materials Handling Experience (1 year)
- Administrative Experience (3 years)
- Interpreting (5 years)
- Communication skills (7 years)
- Microsoft Word (10+ years)
- Bilingual - Spanish (10+ years)
- Inventory Control (3 years)
- Scheduling
- Filing
- Medical Records
- EHR
- EMR Systems
- Experience Administering Injections
- Medical Scheduling
- Organizational Skills (7 years)
- Medical Office Experience
- Computer Skills
- Planograms
- Computer Skills
- Planograms
- Laboratory Experience
- HIPAA
- Front desk
- English
- Addiction counseling
- Medication administration
- Spanish
- Anatomy Knowledge
- Caregiving
- Quality control
- Microsoft Office
- Vital Signs
- PCA (7 years)
- WCC (2 years)

- Pediatrics
- Data collection (2 years)
- Management (7 years)
- Merchandising
- Medical Terminology
- Basic life support
- Leadership
- Conflict management
- Developmental disabilities experience
- Group Therapy
- Nursing
- Crisis Intervention
- Documentation review

Languages

- Spanish - Fluent

Certifications and Licenses

CPR/AED for Professional Rescuers and Health Care Providers

January 2021 to January 2023

First Aid Certification

BLS Certification