

Andrea Clow

Rochester, MN 55902
andreaclow3_crb@indeedemail.com
+1 507 202 6138

Work Experience

Lead Person

Arnold's Supply - Rochester, MN
December 2013 to Present

I started at Arnold's doing multiple accounts. Cleaning banks ,schools ,Mayo buildings among other businesses. after doing that I was promoted to Lead Person for Benchmark with six other employees from Arnold's under me. I have there since. My job is to over see my crew and make sure the work is getting done properly and it's also done completely. I also order the supplies as needed train new employees show them what has to be done what their job will consist of and discuss rules and regulations of the building. I have hired some of my crew and I have also had to fire some. I communicate with my Supervisor if there are issues that I am unable to take of.

Night Stock

Hy-Vee Barlow - Rochester, MN
March 2013 to May 2014

I had to unload pallets and take product to the correct isle. After that was done I had to stock the shelves with the product in the correct area on the right shelf. Sometimes I had to bring in carts from the the parking lot.

Car Detailer

Simonize Car Wash - Rochester, MN
February 2013 to November 2013

I would wash, dry, vacuum, clean the windows, shampoo the seats and carpets, shine up the tires, and wax and buff if needed. I also learned how to make the headlights nice and clear. Like brand new.

Dishwasher/Prep Cook

Parkview Manor Nursing Home - Wayland, IA
December 2010 to March 2012

My position with Parkview was kind of different. I started out working in the laundry dept for some time then I got a position working in the kitchen. there I would wash dishes and put them away, I would also prep desserts, drinks, and set up trays. There were a few times I had to fill in for the cook due to an illness or weather or personal issues. I did pretty good. I also set up and cleared the tables after the residents were done eating. There were times that I would work mornings down in the laundry room and then work in the kitchen right afterwards. It was stressful but I liked being busy and I liked the work but most of all it was the residents that made all the hard work and all the hours I put in worth it!!!!!!

Auto Detailer

Gretter Ford - Washington, IA
March 2010 to October 2010

I would wash the outside of customer cars vacuum if needed. I sometimes installed the holder for the license plates, then go fill the cars with gas and park them in front of the store for the customer. I didn't learn basic knowledge of cars at this dealership, it was my Brothers, my Dad, and my Husband at the who taught me how to change oil, thermostats, spark plugs and wires, transmission flush, among other thigs. I DO know how to do these things and I'm not afraid of getting dirty.

Machine Operator/Assembler

EPC - Kalona, IA

July 2008 to April 2009

- Complied with all safety regulations and outcomes
- Reassembled equipment
- Scanned orders efficiently
- I was also running multiple machines almost on a daily basis. Most were little plastic parts that go onto different products and or appliances. I was really good at finding flaws or errors in certain parts especially the refrigerator handles and the clear plastic drawers or shelves.

Assembler/ Machine Operator

EPC - Kalona, IA

February 2008 to March 2009

- Operated various molding presses
- Excellent communication skills
- Visually inspected equipment parts and deliveries

Dishwasher/Cook

Wings cafe - Washington, IA

April 2005 to August 2008

I started out washing dishes 6 days a week, I did that for at least 2 years which also included food prep. Then I became a cook because the other cooks left. I used kitchen tools like a meat slicer fryers flat top grill potato slicer. I also took out trash and floor work at the end of the night. I enjoyed my job and took pride in my work. The cafe closed down due to the health of the owners.

Dealer Will Call

Sanderson Ford - Phoenix, AZ

June 1999 to October 1999

I started out detailing cars then went to dealer will call. Where people from different companies would come to the dealership to pick up a part, I would get their info look it up on the computer then verify that everything was correct and give them what they came for. I was pretty good at that job.

Education

High school diploma

Kirkwood Community College - Washington, IA

January 1998 to April 1998

Skills

- Assembly

Assessments

Work style: Reliability — Proficient

February 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: Proficient

Supervisory skills: Motivating & assessing employees — Familiar

August 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: Familiar

Manufacturing fit — Familiar

August 2021

Measures the traits that are important for success in manufacturing roles

Full results: Familiar

Customer service — Completed

March 2021

Identifying and resolving common customer issues

Full results: Completed

Mechanical skills: Monitoring — Familiar

March 2021

Understanding of machine dials, gauges, displays, and data charts

Full results: Familiar

Automotive maintenance — Proficient

March 2021

Knowledge of vehicles, vehicle maintenance, and repairs

Full results: Proficient

Attention to detail — Familiar

March 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: Familiar

Forklift safety — Familiar

January 2021

Best practices and safety hazards in forklift operation

Full results: Familiar

Basic maintenance and repair — Proficient

March 2021

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities

- Manufacturing
- Quality Assurance
- Shift Management
- Packaging
- floor jack
- Quality Inspection
- self motivated I pay close attention to detail. I am a team player and good on my own as well. I am willing to work at a fast pace and stay organized at the same time. I am very capable of multitasking. I have alot of skills and I learn very quickly. (8 years)
- Machining
- Quality Control
- Forklift
- Order Picking
- Shipping & Receiving
- Materials Handling
- Load & Unload
- Pallet Jack
- Order Picker
- Warehouse Experience
- Mechanical knowledge
- English
- Management
- Delivery Driver Experience
- Merchandising
- Customer service
- Car Wash
- Lawn Care
- Automotive Repair
- Supervising experience
- Mowing
- Detailing
- Commercial Cleaning
- Cleaning Experience
- Buffing
- Oil Change
- Mechanic Experience
- Brake Repair
- Vehicle Maintenance
- Landscape Maintenance
- Time Management
- Handyman

Full results: Proficient

Construction safety — Proficient

March 2021

Using safe practices while on a construction site

Full results: Proficient

Mechanical knowledge — Completed

March 2021

Understanding and applying mechanical concepts and processes

Full results: Completed

Following directions — Proficient

March 2021

Following multi-step instructions

Full results: Proficient

Typing — Completed

July 2021

Transcribing text

Full results: Completed

Numerical reasoning skills — Completed

July 2021

Quickly and accurately performing basic mathematical operations, recognizing numerical sequences, and interpreting graphs

Full results: Completed

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

