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# Reichel Foods, Inc. Employee Warning Notice

*days 4/6/2021*

### Employee Information

Date: 3/31/2021  
Employee Name: Saidi Farrah Yete  
Job Title: Tumbler & Slicer  
Manager/Supervisor: Darrius Louwell

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)  
At 11:04pm 03/30/21 a Sanitation Supervisor saw Saidi using the pump sprayer in the double door area right next to the Tumbler room transfer window spraying the MV2 transfer cart with the Hydroxysan pump sprayer not wearing his goggles. Saidi failed to follow proper safety procedure. Saidi did not listen to Sanitation Supervisor and procced to using the pump sprayer.

Plan for Improvement:  
Saidi will be coached and retrained on the proper safety procedures of handling chemicals.

Consequences of Further Infractions:  
If Saidi fails to follow saftey procedures and guidelines, he will receive a final write up and be removed from his current position.

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

*Saidi*  
Employee Signature 3-31-21  
Date

*Darrius*  
Manager/Supervisor 3-31-21  
Date

*[Signature]*  
Witness Signature (if employee understands warning but refuses to sign) 3-31-21  
Date