

10/19/2021

Job Description

North Plant Machine Operator

SUMMARY

Responsible for the efficient and safe performance of the Hormel line production equipment. If absent, backup Machine Operator will be scheduled to cover responsibilities for this position.

PRIMARY RESPONSIBILITIES

1. Operates the assigned machinery in the most efficient, safe and cost effective way possible as outlined by company policies.
2. Helps maintenance identify and find solutions to equipment challenges.
3. Ensures goods produced meet or exceed company standards.
4. Works closely with the Production Supervisor and Line Leader to plan the production schedule for the shift.
5. Assists the Line Leader with production set up at the beginning of each shift.
6. Helps other line employees with production concerns that may arise.
7. Involved in the training of new personnel.
8. Communicates with the warehouse personnel to ensure all supplies are readily available.
9. Helps keep production supplies organized and in their designated place.
10. Adheres to company Employee Hygiene Practices.

PHYSICAL ENVIRONMENT/WORKING CONDITIONS

This position is in a manufacturing environment and will involve standing for long periods of time, working in temperatures less than 50 Degrees Fahrenheit, lifting up to 50 pounds, and repetitive arm and hand movement. May be required to work an occasional Saturday and/or Sunday as needed.

EQUIPMENT AND MACHINERY USED

Pallet jack, Safety knife, Static Bar ,Conveyer, Tape dispenser, Scanner, Pallet Wrapper

TRAINING REQUIREMENTS

New Employee Orientation and on the job training.

SIGNATURES

Signatures below constitute employee's understanding of the responsibilities and requirements of the position and Supervisor's verification that the employee is competent to complete the required tasks.

Rady Kheng
Employee Printed Name

Rady Kheng
Employee Signature

10.19.21
Date

[Signature]
Supervisor Signature