



Transfer Request

Employee Name: Ladji Sako

Effective Date: 10/11/2021

Current Shift/Dept.: 1st S Warehouse

Shift Requesting: 1st S Sanitation

Reason: _____

Employee Signature: _____

Office Use Only

Attendance: Great

Work Performance: EPR 10/6/20 score 5

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSchumack

Work Restrictions: N/A

Current Wage: \$17 New Wage: NA

Hire Date: 9/29/14

09/2011

HR Initials 