



# Transfer Request

Employee Name: Rachel Ayuen

Effective Date: 9/27/2021

Current Shift/Dept.: 1<sup>st</sup> North full-time

Shift Requesting: 1<sup>st</sup> North part-time – Thur, Fri, Sat.

Reason: Going back to school

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: EPR 4.5 Overall 7/13/2021

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumacher

Work Restrictions: N/A

Current Wage: 15.00 New Wage: \$15

Hire Date: 3/9/2021

HR Initials u