



# Transfer Request

Employee Name: Glorimar Reyes Santiago

Effective Date: 7/19/2021

Current Shift/Dept.: 1<sup>st</sup> South

Shift Requesting: 1<sup>st</sup> South QA

Reason: Available Opening

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Great

Work Performance: No EPR on file

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumann* *Kendrick Grant*

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: \$15/hr + benefits

Hire Date: 7/12/2021

HR Initials *W*