



Transfer Request

Employee Name: Abdikarin Abukar

Effective Date: asap 6/28/2021

Current Shift/Dept.: 3rd Sanitation

Shift Requesting: 1st South

Reason: Family issues/needs to take care of ill father at night.

Employee Signature: _____

Office Use Only

Attendance: Currently at a written (thought he could take care of father and work but his dad needed him more.

Work Performance: EPR on 5/3/21 score 4.5

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *ASchumacher*

Work Restrictions: N/A

Current Wage: \$17.00 New Wage: \$12.00

Hire Date: 9/28/20

HR Initials *JS*