

# EMPLOYEE WARNING NOTICE FORM

**Employee Name:** Mohamed Abdifatah Mohamud

**Date:** 4/29/2021

**Supervisor Name:** Jamie Sorenson

**Hire Date:** 3/16/2020

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Verbal Warning              | <input type="checkbox"/> Written Warning | <input checked="" type="checkbox"/> Final Warning |
| <input type="checkbox"/> Coaching/Counseling Session | <input type="checkbox"/> Assignment End  | <input type="checkbox"/> Termination              |

## 1. Your behavior/actions have been found unsatisfactory for the following reasons:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Tardiness         | <input type="checkbox"/> Insubordination                       |
| <input type="checkbox"/> Damaged Equipment            | <input type="checkbox"/> Failure to Follow Procedure           |
| <input type="checkbox"/> Absenteeism                  | <input type="checkbox"/> Failure to Meet Performance Standards |
| <input type="checkbox"/> Policy Violation             | <input type="checkbox"/> Poor Work Quality                     |
| <input type="checkbox"/> Falsifying Company Documents | <input type="checkbox"/> Other                                 |

## 2. Details of Unsatisfactory Behavior/Actions:

Unexcused tardy on 4/29/2021

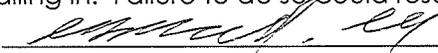
## 3. Prior Warnings:

5/8/2020 – Notification for tardy  
6/1/2020 – Notification for tardy  
6/2/2020 – Notification for tardy  
6/3/2020 – Verbal for tardy  
6/15/2020 – Verbal for tardy  
6/16/2020 – Verbal for tardy  
8/20/2020 – Verbal for tardy  
9/14/2020 – Written for tardy  
11/10/2020 – Written for tardy  
11/17/2020 – Written for tardy  
11/18/2020 – Written for tardy  
11/30/2020 – Written for tardy  
12/10/2020 – Final for tardy  
12/22/2020 – Final for tardy  
12/28/2020 – Final for tardy  
2/1/2021 – Written for tardy  
2/8/2021- Final for tardy  
3/27/2021- Notification for tardy  
4/4/2021- Verbal for tardy  
4/11/2021- Verbal for tardy  
4/14/2021- Verbal for tardy  
4/28/2021-Verbal for tardy

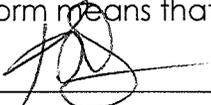
## 4. The following immediate corrective action must be taken by the employee.

**Failure to do so will result in further disciplinary action up to and including termination.**

Go 2 months without calling in. Failure to do so could result in possible final warning.

Employee Signature:  Date: 5/3/21

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 5/3/2021