

Payroll/Status ^{W/M} Employment Agency Change Notice CMG

Effective Date 4 / 26 / 21

Employee Engdaye Biruh
Last First Middle

Department Production

Change(s)

	From	To (or New Hire)
<input checked="" type="checkbox"/> Salary/ Wage	\$ <u>15.00</u> Per <u>hr</u>	\$ <u>16.00</u> Per <u>hr</u>
<input type="checkbox"/> Other	\$ _____ Per _____	\$ _____ Per _____

Reason For Change(s)

- Demotion
- Dept. Transfer
- New Hire
- Layoff
- Other
- Merit Increase
- Probation Complete
- Promotion
- Reevaluation
- Rehired
- Resignation
- Retirement
- Transfer

Explain reason for change: Train for Oricsb MO
back-up position

Leave of Absence

- Educational
- Military
- Other
- Medical
- Family Leave
- Personal

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date, From/To Amount, & Reason):
 Date: 8/2/19 From: \$ 1400 To: \$ 1500 Reason: REVIEW
 Date: 7/31/18 From: \$ 1200 To: \$ 1400 Reason: REVIEW
 Date: 12/27/17 From: \$ 1000 To: \$ 1200 Reason: MO increase

Change Authorized By: Sam Chen Date: 4 / 22 / 21

Change Approved By RF: M Schumacher Date: 4 / 22 / 2021

Change Approved By Agency: _____ Date: _____

Employee Signature: [Signature] Date: 04/23/2021