



Transfer Request

Employee Name: Akina Cham

Effective Date: 11/09/2020

Current Shift/Dept.: 2nd North Weekends Only

Shift Requesting: 1st North Weekends Only

Reason: School

Employee Signature: none needed

Office Use Only

Attendance: Good

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumaker

Work Restrictions: N/A

Current Wage: \$14.00 New Wage: NA

Hire Date: 9/16/2020

09/2011

HR Initials

[Signature]