

11/22



Transfer Request

Employee Name: Sytha Giles

Effective Date: 11/16/2020

Current Shift/Dept.: 2nd South QA

Shift Requesting: 2nd South Production

Reason: Change work up / would like different area

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: EPR 3/9/2020 (4.875)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumann / Kendra Junt

Work Restrictions: N/A

Current Wage: \$15.71 New Wage: ~~\$15.71~~ N/A

Hire Date: 3/5/2014

Keeping at \$15.71
Per email 11/3/20

HR Initials J